



Committee Members Present: Chairman John Johnson, Village of Sturtevant Administrator Mary Cole, Rich McCluskey, Mt. Pleasant Village Administrator Maureen Murphy, Village of Mt. Pleasant Trustee Lawrence (Bud) Eastman

Committee Members Absent: None

Village Board Members Present: None

Guests: Village of Mt. Pleasant President Dave DeGroot, Village of Sturtevant President, Jayme Hoffman, BC Jon Keiser, BC Steve Salvo, Lt. Shirk

Staff Members to the Board: Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 3:30 p.m. by Chair John Johnson
2. **Public Comments:** None
3. **Approval of August 16, 2018 Minutes:**

A motion was made by Bud Eastman and seconded by Rick McCluskey to approve the minutes of the August 16, 2018 meeting. **Motion Passed Unanimously**

4. **Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated September 13, 2018 that was distributed to the Committee Members.
 - a. Currently there is one member on FMLA and an additional member going on FMLA leave next week. Both are short-term leaves
 - b. We currently have about 15 applications for vacant Administrative Assistant position. We have not completed interviews yet as the SSFD views this position as a part of the SSFD operations. The Village of Mt. Pleasant HR Director insists that she is going to participate in the interviews, which we disagree with. We are fully capable of conducting interviews and to decide who will be offered the position. Again, as far as we are concerned this position is part of the operations of the SSFD.
 - c. In past two months Engine #9 the 2007 Pierce was out of service for almost a month for repairs. The vehicle has been repaired but we still have not received the invoice for the repairs.
 - d. The WisDOT has started the installation of the Emergency Vehicle Preemption systems on Hwy 31 from CTY. Hwy KR to Hwy 20. It is expected the systems will be fully operational by early to mid October.
 - e. The Bids for the EMS Station were opened on September 11, 2018. The costs again are much greater than expected. We have been working with the Mt. Pleasant Village Administrator and the Finance Director to develop a plan for the additional funds. We will be presenting that plan to the FLL committee on 9-18-18 for approval and then to the Village Board.



- f. The SSFD Technical Rescue Team (TRT) started one of the two scheduled Collapse Rescue Classes on 9-12-18 and the second class will be the first week of October. On about October 4th or 5th the team will be conducting some practical skills on collapse rescue that we will make sure the Board receive an invitation to attend and to observe.
- g. In the past couple of weeks the SSFD did request approval to purchase a used storage container, a used roll-off garbage truck to transport the container and additional TRT equipment. The funds of \$66,000 were approved by the Mt. Pleasant Village Board and the funds are coming from TID#5. A copy of the Executive Summary regarding the request is available in your packet.
- h. Our plan to use reallocate some 2018 CIP funds has been delayed and we may be asking the Oversight Board to approve the request possibly in October.
- i. The SSFD did have an open records request for the tape recording of our last meeting on August 16th. We have not tape recorded these meetings and by State Statue the meetings are not required to be recorded.
- j. We would like to request that the Fire EMS Oversight Board meet more often for a period of time so we are able to keep the Board informed of the SSFD operations and the concerns I have as the Fire Chief about my responsibilities.
- k. The following table reflects the number and percentage of calls per station for the year to date ending August 30, 2018:

2018 Annual Calls By Station Through August 30, 2018		
#7	205	7.6%
#8	703	25.9%
#9	1056	39.0%
#10	572	21.1%
Mutual Aid	101	74%
Other	74	2.7%
Total	2711	100%

- 5. **2018 Budget Update:** Chief Stedman reported on the status of the 2018 SSFD budget in terms of current spending and projections for the remainder of 2018.
- 6. **Technical Rescue Team Truck & Equipment Purchase Discussion:** Chief Stedman reported on the proposal to purchase a used roll-off garbage truck and used storage container along with some equipment for the Technical Rescue Team. The container will be used to store heavy equipment and supplies for the Tech Rescue Team and the truck will be used to transport the container to any emergency scenes and/or training sites. The funds of about \$66,000 would come from TID#5. The Mt. Pleasant Village Board approved this project and funds at their meeting on



September 10th.

7. **Proposed Ambulance Transport Fee Increases and Possible Action:** Chief Stedman made a presentation on the proposal to increase the ambulance transport fees, which haven't been increased since about 2007-08. The proposed fees are based on the information received from our ambulance billing service and are based on other rates being charged by Wisconsin Fire/EMS departments in SE Wisconsin. It is the recommendation to increase the fees as shown in the table:

Non-Resident					Residents				
	ALS	ALS2	BLS	Mileage		ALS	ALS2	BLS	Mileage
Current Rates	\$650.00	\$650.00	\$500.00	\$14.00		\$600.00	\$600.00	\$450.00	\$14.00
Proposed Rates	\$1,200.00	\$1,350.00	\$1,000.00	\$20.00		\$1,000.00	\$1,100.00	\$850.00	\$20.00

In addition, fees for treatment with no transport would change follows:

Non-Resident					Residents				
	ALS	ALS2	BLS	Mileage		ALS	ALS2	BLS	Mileage
Current Rates	\$300.00	\$300.00	\$200.00	NA		\$300.00	\$300.00	\$200.00	NA
Proposed Rates	\$300.00	\$850.00	\$200.00	NA		\$200.00	\$750.00	\$200.00	NA

A motion was made by Rick McCloskey and seconded by Bud Eastman to recommend to both Village Boards that the recommended ambulance transport ambulance fee schedule be approved and adopted by both Village Boards. **Motion Carried.**

At that time it was decided to hold the remainder of the items on the agenda and to schedule another meeting to discuss the items.

- 8. **2019 SSFD Operational Budget Discussion and Possible Action:** - On Hold
- 9. **Update of SSFD Fire Apparatus:** - On Hold
- 10. **SSFD Fire Apparatus Lease Purchase Discussion and Possible Action:** - On Hold
- 11. **Contract for Consolidate Fire/EMS Services Discussion and Possible Action:** - On Hold
- 12. **Next Meeting** – The next meeting was scheduled for Thursday September 27, 2018 at 3:30 PM at



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the Village of Sturtevant Safety Building. The meeting would be to discuss above items #8, #9, #10

and #11 above that the Committee did not have adequate time to discuss at this meeting.

13. **Adjournment:** A motion was made by Bud Eastman and seconded by Rick McCluskey to adjourn.

Motion passed Unanimously Meeting adjourned at 4:43 p.m.

Respectfully submitted

Robert W. Stedman
Fire Chief