



**Committee Members Present:** Chairman John Johnson, Village of Sturtevant Administrator Mary Cole, Rick McCluskey, Mt. Pleasant Village Administrator Maureen Murphy, Village of Mt. Pleasant Trustee Lawrence (Bud) Eastman

**Committee Members Absent:**

**Village Board Members Present:** Village of Sturtevant Board President Jamie Hoffman

**Guests:** BC Steve Salvo, BC Jon Keiser, DC Ed Lockhart, Lt. Jonathon Shirk, FFF/PM Jason Boissonnault, Lt. Scott Brauer, and Jamie Adams

**Staff Members to the Board:** Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 3:30 p.m. by Chair John Johnson
2. **Guests:** None
3. **Public Comments:** None
4. **Approval of Minutes of January 3, 2019:**

A motion was made by Bud Eastman and seconded by Maureen Murphy to approve the minutes of the January 3, 2019 meeting. **Motion Passed**

5. **Introduction of SSFD Interns:** Lt. Scott Brauer introduced the two new Case High School interns Matthew Evans and Daniel Hernandez. Lt. Brauer also introduced Brandon Cruz who was a Case HS intern last spring and continued on as a SSFD intern who is attending the Gateway Technical College fire training program.
6. **Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated February 7, 2019 that was distributed to the Committee Members.
  - a. We currently have two members on FMLA one who is going to be out for a couple more months and one for about 2 weeks. Another member is going on FMLA in late February for a medical need and it is estimated he will be on FMLA for about 5 months.
  - b. The Emergency Vehicle Preemption systems on Spring Street signals should be completed and operational soon, but the weather has affected the final connections. The Emergency Vehicle Preemption systems that were installed on the remainder of Hwy 31 have made a significant difference in travel times along that route.
  - c. The construction on the EMS station continues and the walls are now up. We continue to have water problems, but we are working with the engineers to solve the problem long term.
  - d. Fire Station #7 in Lake Park has been razed and is completely gone.



- e. The SSFD Technical Rescue Team (TRT) completed the first stated funded Hazardous Materials class last week and the second class will be next week. We required two classes in order to get all 26 TRT members through the training. After the training has been completed we will need to focus on obtaining additional equipment and supplies in order to be fully functional.
- f. We are working on the process to become the Level B Hazardous Materials Response Team for Racine County. There are many benefits for SSFD becoming the county team.
- g. The TRT truck and storage container were both purchased and we are still in the process of installing emergency lights and lettering on the vehicle and container. The crews have installed shelving, lights (donated by Cree) and equipment in the container. We are in the process of purchasing an additional container for hazardous material equipment and supplies.
- h. The FF/Paramedic Recruitment process application and recruitment notices were advertised this week. We will do a recruitment now and another one in late summer/early fall to capture graduates of the new Paramedic Class from spring and summer semesters.
- i. The SSFD has become an approved training center for the American Heart Association. We are in the process of becoming a State Department of Health Services approved EMS Training Center.
- j. The increased ambulance fees were approved by the Village of Sturtevant and the new transport fees were implemented by the ambulance billing service on February 1, 2019.
- k. The cold weather has been difficult on our personnel and equipment. We staffed back additional personnel for both the snow and the cold weather in order to operate safely. Last week we did have a garage fire that extended into the home mid-morning and the temperature was minus 22 degrees. Hopefully everyone will remember the need to staff back personnel on overtime for the snow and severe cold weather at budget time. As we state often we have very little control over the overtime costs, but the department including our members do the best we can.
- l. The Fire Department Consolidation Study being completed by the Wisconsin Public Policy Forum is moving along. We have provided them with a lot of information and data including GIS mapping for where our response calls are located.
- m. We continue to have problems with the heating system at Station #8 in fact it was not operational again this week. Station #10 had one furnace that went out of service last week and we had the two furnaces replaced as they are 20 years old now. The price of the two connected furnaces was just over \$6,000 and we had funds in the Station #10 2019 CIP account we have with Caledonia.
- n. The SSFD did have three classes this week on Human Trafficking that were very informative.
- o. The SSFD has been very busy with new construction the last year that require a great deal of resources from the FD. The following is a partial list of the larger projects:



- |  |                             |
|--|-----------------------------|
| 1. Mt. Pleasant Bldg. II/Land & Lakes  | 11905 Meridian Drive        |
| 2. Evergreen Academy                   | 3351 Chicory Road           |
| 3. Grand Appliance                     | 10301 Enterprise Way        |
| 4. In-Sinkerator HQ                    | 1250 International Drive    |
| 5. Johnson Financial                   | 1103 Hunter Drive           |
| 6. Kwik Trip                           | 6801 Washington Avenue      |
| 7. Burger King                         | 5335 Washington Avenue      |
| 8. Holiday Inn Express                 | 13317 Hospitality Court     |
| 9. Foxconn Multi-Purpose Bldg.         | 11210 County Line Road      |
| 10. Horizon Retail Construction Office | 9999 East Exploration Court |
| 11. Tsunami Car Wash                   | 6315 Washington Avenue      |

- p. SSFD Consolidation & Operational Issues – The SSFD does have concerns with a couple of issues related to the consolidation agreement and it appears this is the only body that those concerns should be brought to. The first concerns deals with new construction projects in the Village of Sturtevant and the lack of involvement by the SSFD and our required input.

The second issue deals with the space required for operations and resources by the SSFD as our responsibilities and need to provide services to both communities change.

- q. An issue regarding the City of Racine FD, Racine County Communications Center, and the Racine County Water Rescue Response Team has surfaced this week as a result of an email that Chief Stedman had sent out to a number of Racine County Fire Chiefs. The following table reflects the number and percentage of calls per station for the year to date ending January 31, 2019:

2019 Annual Calls By Station Through January 31, 2019		
#7	24	7.1%
#8	85	25.1%
#9	140	41.3%
#10	68	20.1%
Mutual Aid	14	4.1%
Other	8	2.4%
Total	339	100%

7. **Update on SSFD Fire Apparatus:** - Chief Stedman reported that the two engines that were funded for 2019 have been ordered with delivery expected in April 2020. The SSFD was able to with the approval of the Finance Director get the bid purchase price of an engine purchased by the City of Pewaukee in 2018 with only the new year increase of 4.5% added to the bid price of Pewaukee,



8. **Contract Agreement for Consolidated Fire/EMS Services Discussion and Possible Action:** Chief Stedman reported no further action had been taken to move this item forward. **No Action Taken**
9. **Next Meeting** – The next meeting was scheduled for Thursday March 7, 2019 at 3:30 PM at the Village of Sturtevant Safety Building.
10. **Adjournment:** A motion was made by Rick McCluskey and seconded by Bud Eastman to adjourn.

**Motion passed Unanimously** Meeting adjourned at 4:28 p.m.

Respectfully submitted

Robert W. Stedman  
Fire Chief