



**Committee Members Present:** Village of Sturtevant Administrator Mary Cole, Rick McCluskey, Village of Mt. Pleasant Trustee Lawrence (Bud) Eastman, Chairman John Johnson, Mt. Pleasant Village Administrator Maureen Murphy

**Committee Members Absent:** None

**Village Board Members Present:** Village of Mt. Pleasant Board Trustee Anna Marie Clausen and Village of Sturtevant Board President Jayme Hoffman

**Guests:** BC Steve Salvo, DC Ed Lockhart, BC John Radewan, and Jamie Adams

**Staff Members to the Board:** Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 3:30 p.m. by John Johnson
2. **Guests:** None
3. **Public Comments:** None
4. **Approval of Minutes of March 7, 2019:**

A motion was made by Rick McCluskey and seconded by Mary Cole to approve the minutes of the March 7, 2019 meeting. **Motion Passed**

5. **Announcement of Board Chair John Johnson:** Chair Johnson announced his resignation as Chair of the Committee effective at the end of the meeting.
6. **Election of Fire/EMS Oversight Board Chairperson:** A motion was made by Maureen Murphy and seconded by Mary Cole to nominate Rick McCluskey for Board Chairperson. **Action - Motion Passed.**
7. **Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated April 3, 2019 that was distributed to the Committee Members.
  - a. We currently have one member on FMLA one who is going to be out until possibly August 1st. Another member will be going on FMLA in mid-April for childbirth and will be off for almost a month. We have two more members that will be off for childbirths in the next few months.
  - b. The Emergency Vehicle Preemption systems on the Spring Street signals have made a difference in response in that area and obviously much safer now.
  - c. The construction on the EMS station continues and they are getting close to pouring the basement floor and the floor in the apparatus bay.



- d. The SSFD is still in discussion with the Union leadership about a MOU for lateral transfer hires from other full time fire departments and we believe we are close to requesting approval from the Village Board.
- e. The SSFD Technical Rescue Team (TRT) conducted training at the Water Tower located near GTC in Sturtevant this past month, and plans are to use the old radio tower on Taylor Avenue for training in April for rappelling.
- f. The TRT Team completed all the training for Hazardous Materials response and we are working on the list of equipment and supplies that will be required to be fully functional. We anticipate requesting funds from TIF 5 to make the purchases. The Chief has had some preliminary discussion with Claude Lois regarding potential funding needs.
- g. In May the SSFD will be conducting Rescue Task Force Training with the Mt. Pleasant PD, Sturtevant PD and the Caledonia PD at 7505 Durand Avenue in a vacant building. Other area fire departments have been invited to participate.
- h. The process to become the Level B Hazardous Materials Response Team for Racine County was approved by the Local Emergency Planning Committee (LEPC) and the next step is approval by the Racine County Board.
- i. The SSFD is still in the process of a number of our members applying to become members of the Racine County Dive Team. We have also developed a list of water rescue equipment that we will need to obtain for the team and to also be able to respond to calls within both villages. The size of the retention ponds for some of the new buildings is rather significant.
- j. A couple of the TRT leaders – Lt. Stuckart, Lt. Ellis and Lt Wienke made a presentation of the SSFD TRT capabilities and qualifications at the Racine County Fire Chiefs Association meeting hosted by the SSFD in March. The presentation went very well and was an excellent
- k. The Police & Fire Commission will be conducting interviews with the Firefighter/Paramedic candidates on April 9<sup>th</sup> and 10<sup>th</sup>. We had nine qualified candidates and six applicants that did not meet all of the requirements.
- l. BC Keiser and Chief Stedman visited the Flight for Life facilities at the airport in Waukesha. It was a productive meeting with some ideas discussed about the possibility of partnering with FFL in the future.
- m. BC Keiser and Chief Stedman met with Ascension Hospital Emergency Department representatives about the services the SSFD provides and possible areas for improvements between the two organizations such as training and ride-alongs.
- n. The SSFD applied for a \$1,000 grant from Walmart for EMS Equipment and the grant was approved and the SSFD received the award on April 3, 2019.



- o. The SSFD did meet with representatives from both Case High School and St. Catherine’s High School about the job shadowing program for HS. The job shadow program will be designed for the fall semester, but we may have some St. Cat’s seniors this spring du to the fact they missed an opportunity and will graduate in a few months.
- p. We have not heard any more about the Fire Department Consolidation Study being completed by the Wisconsin Public Policy Forum. In the last couple of weeks both the Caledonia FD and the City of Racine FD have had front page newspaper articles about adding additional staff to their departments. Obviously those needs would affect the costs of any consolidation.
- q. Chief Stedman will be attending Assistance to Firefighters Grant Peer Review session in Washington DC from April 28 to May 3, 2019.
- r. BC Radewan and Chief Stedman did make the trip to the E-One body factory in New York to complete the final pre-build meeting and to and to sign off on the final production plans. The Pewaukee engine will be delivered soon and the plan is for it to stop at the SSFD on the way through so our members can view it.
- s. The visit to SSFD by Pierce Representatives to view our new E-One Quint purchased last year due to a lawsuit by Pierce did not occur. It was canceled by the attorney representing Pierce Mfg. for now.
- t. The SSFD has met with the Village of Sturtevant regarding new construction projects and the need for the FD to be involved in the construction process. Thanks to Village Administrator Mary Cole we feel progress has been made and changes have been developed and put into place that should benefit all of us.
- u. The following table reflects the number and percentage of calls per station for the year to date ending March 31, 2019:

2019 Annual Calls By Station Through March 31, 2019		
#7	88	8.4%
#8	272	25.9%
#9	392	37.3%
#10	212	20.2%
Mutual Aid	55	5.2%
Other	33	3.1%
Total	1052	100%

- 8. **Contract Agreement for Consolidated Fire/EMS Services Discussion and Possible Action:** Chief Stedman reported no further action had been taken to move this item forward, and the item would be removed from future agendas until action is taken by the Village Boards. **No Action Taken**



9. **Next Meeting** – The next meeting was scheduled for Thursday May 9, 2019 at 3:30 PM at the Village of Sturtevant Safety Building.
10. **Adjournment:** A motion was made by Mary Cole and seconded by Maureen Murphy to adjourn.  
**Motion passed Unanimously** Meeting adjourned at 4:08 p.m.

Respectfully submitted

Robert W. Stedman  
Fire Chief

Approved