



Committee Members Present: Village of Sturtevant Administrator Mary Cole, Chairman Rick McCluskey, Village of Mt. Pleasant Trustee Gary Feest, Village of Sturtevant Trustee Stuart Ten Cate, Mt. Pleasant Village Administrator Maureen Murphy

Committee Members Absent: None

Village Board Members Present: Village of Sturtevant Board President Jayme Hoffman

Guests: DC Ed Lockhart, BC Jon Keiser, and Jamie Adams

Staff Members to the Board: Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 3:30 p.m. by Rick McCluskey
2. **Introduction of new members:** Chief Robert Stedman introduced two new members: Village of Mt. Pleasant Trustee Gary Feest and Village of Sturtevant Trustee Stuart Ten Cate
3. **Guests:** None
4. **Public Comments:** None
5. **Approval of Minutes of April 3, 2019:**

A motion was made by Mary Cole and seconded by Maureen Murphy to approve the minutes of the April 3, 2019 meeting. **Motion Passed**

6. **Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated June 6, 2019 that was distributed to the Committee Members.
 - a. We currently have one member on FMLA one who is going to be out until possibly August 1st. Another member will be on FMLA for surgery will be off for almost 4 months. We have two more members that will be off for childbirths in the next few months.
 - b. The construction on the EMS station continues and they are about 4 weeks behind schedule due to an issue with the sprinkler contractor that has delayed the start of dry walling. They have now started the dry walling work.
 - c. A MOU for lateral transfer hires from other full time fire departments was approved by the Union and the Village Board. Two of four new department members qualified for the lateral transfer language.
 - d. The SSFD Technical Rescue Team (TRT) conducted rappelling training at the MPPD in April and collapse rescue training at some vacant buildings on Braun Road in May. In May the TRT conducted a Trench Rescue Training Demonstration for the construction crews working on the



Foxconn site work. The training was conducted as part of their Safety Week programs and it went very well.

- e. In May the SSFD conducted Rescue Task Force Training with the Mt. Pleasant PD, Sturtevant PD and the Caledonia PD at 7505 Durand Avenue in a vacant building. Other area fire departments participated over the three days and the training went extremely well.
- f. The TRT Team completed all the training for Hazardous Materials response and we have completed developing the list of equipment and supplies that will be required to be fully functional. We are in the process requesting funds from TID 5 to make the purchases. We will have the TID funding on the COW agenda on June 10th and possible final approval by the Village Board on June 24th. This has now been delayed as I am being told the agenda for the June 10th meeting is too full.
- g. As reported earlier the process to become the Level B Hazardous Materials Response Team for Racine County was approved by the Local Emergency Planning Committee (LEPC) and the Racine County Executive has approved the SSFD as the Level B Hazardous Materials Response Team for Racine County. As the designated Level B team we are eligible to apply for a grant up to \$10,000 annually from the State of Wisconsin. We have submitted a grant application for some equipment at a cost of about \$10,000 which will require a 20% percent matching funds.
- h. Six members of the SSFD were accepted as members of the Racine County Dive Team. All six of them are undergoing training to renew their certifications for scuba diving. This recertification is being accomplished through a Certified Dive Shop in Kenosha.
- i. The Police & Fire Commission conducted interviews with the Firefighter/Paramedic candidates on April 9th and 10th. We had nine qualified candidates and six applicants that did not meet all of the requirements. The Commission interviewed eight candidates and approved 5 of them as eligible to be on the hiring list. Four new members started with the SSFD this past Monday June 3, 2019 and will be in training for three weeks. All will start 24-hour shifts after their initial training is completed.

The P&F Commission approved a new recruitment process starting mid to late July with one change in hiring requirements. The requirement to have the WI State Driver Operator – Pumper Certification at the time of application was changed to new applicants will need to obtain the Driver Operator Pumper State Certification within one year of being hired.

- j. The SSFD applied for a \$1,000 grant from Walmart for EMS Equipment and the grant was approved and the SSFD received the award on April 3, 2019. The SSFD also received a grant from Firehouse Subs in the amount of almost \$17,000 to purchase Personal Protective Equipment for the members of the SSFD Technical Rescue Team.
- k. The SSFD did meet with representatives from both Case High School and St. Catherine's High School about the job shadowing program for HS. The job shadow program will be designed for the fall semester, but we may have some St. Cat's seniors this spring due to the fact they missed an opportunity and will graduate in a few months. It appears that we will have 2-3 St. Catherine's HS



graduates for the job shadowing program starting in the next few weeks as they are all enrolled at GTC to start fire training classes in fall 2019.

- I. The Fire Department Consolidation Study draft has been completed by the Wisconsin Public Policy Forum. We did complete a document with our feedback and submitted to the Public Policy Forum. I am not sure of the next steps.
- m. The Foxconn TID funds for 2019 the funding request will be to use the \$125,000 to fund about \$80,000 of additional Technical Rescue Team Equipment, some funding for the work that DC Lockhart is doing with the Foxconn project, the funds that are allocated for DC Lockhart's work will free up the same amount of funds in the SSFD budget which will allow us to hire some part time fire inspection help with the larger buildings in both communities that an Engine or Ambulance Company can not do.

With all of the new construction in both Villages it requires more time from DC Lockhart that takes away time from his ability to inspect the larger buildings. The final request for funds will be to rent the old Sturtevant Public Works Building on Michigan Avenue. The SSFD is running out of room at Station #9 with the Tech Rescue Team and other equipment. The best way to solve the problem is another fire station or an addition which isn't going to happen for a while. We have been looking for a storage building for rent and about 3 weeks ago the old DPW building became available. The building is about 5,000 sq feet with four bays. We will only rent the building and not the area behind the building. So with part of the Foxconn FD funding for 2019 we will request funds to rent the building month to month. The building is close by and this will also resolve our issue of trying to find storage for our equipment.

- n. In the 2019 Capital Budget were funds to purchase three new cots and two power load systems. All of the equipment is in service and the power load systems have been installed. This provides us with power load systems in three of our ambulances. Additional cots and power load systems will be requested in the 2020 Capital budget.
- o. The SSFD had two Case HS interns this semester and we are going to ask one of them to stay on as an intern as long as he is attending the Fire Training program at GTC.

The HS intern from this past year has completed State Firefighter Certification Firefighter Level I, Firefighter Level 2, and Driver Operator- Pumper, In addition, he has completed WI Certified Emergency Medical Technician – Basic Level and he will start Paramedic Training in August.

- p. We have experienced multiple fire apparatus repairs in the last few weeks including E-29 1998 Freightliner with a bad radiator. E8 2000 Pierce electrical issues, broken rear leaf springs, and a water tank that has shifted due to the chassis rusting out.



- q. The following table reflects the number and percentage of calls per station for the year to date ending May 31, 2019:

2019 Annual Calls By Station Through May 31, 2019		
#7	131	7.4%
#8	448	25.5%
#9	667	37.9%
#10	375	21.3%
Mutual Aid	86	4.9%
Other	52	3.0%
Total	1759	100%

7. **Next Meeting** – The next meeting was scheduled for Thursday July 11, 2019 at 3:30 PM at the Village of Sturtevant Safety Building.
8. **Adjournment:** A motion was made by Maureen Murphy and seconded by Gary Feest to adjourn.
Motion passed Unanimously Meeting adjourned at 4:30 p.m.

Respectfully submitted

Robert W. Stedman
Fire Chief