



Committee Members Present: Village of Sturtevant Administrator Mary Cole, Chairman Rick McCluskey, Village of Mt. Pleasant Trustee Gary Feest, Village of Sturtevant Trustee Stuart Ten Cate, Mt. Pleasant Village Administrator Maureen Murphy

Committee Members Absent: None

Village Board Members Present: None

Guests: DC Ed Lockhart, BC John Radewan, Bud Eastman, Lt. Scott Brauer and Jamie Adams

Staff Members to the Board: Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 3:39 p.m. by Rick McCluskey
2. **Introduction of new members:**
3. **Guests:**
4. **Public Comments:** None
5. **Approval of June 6, 2019 Minutes:**

A motion was made by Gary Feest and seconded by Stuart Ten Cate to approve the minutes of the June 6, 2019 meeting. **Motion Passed**

6. **Long-term Fire Station Location Discussion:** Chief Stedman discussed possible locations for future fire stations, in relation to neighboring cities and call volume, while considering future growth of the area.
7. **Consolidated Contract Discussion:** Chief Stedman discussed the consolidated fire department contract between the Village of Mt. Pleasant and the Village of Sturtevant.
8. **Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated July 11, 2019 that was distributed to the Committee Members.
 - a. We currently have five members on FMLA. Two of them are off for personal surgeries One is going to return to duty about the first week of August. The other member on FMLA for surgery will be off for another estimated three more months. We have three members off for childbirths all returning in the next few weeks.
 - b. The total time off for the year to date as of July 9, 2019 for FMLA is 3359 hours, sick leave 1590.75 hours, for a total of 4949.75 hours or roughly 206 (24-hour) shifts.



- c. The construction on the EMS station continues and they are should be completed about August 1st. Once the building it will take us another 4 weeks at least to get the building setup for operations. We will plan an Open House once we have occupied the station.
- d. We are in the process of preparing to start the firefighter/paramedic recruitment process to develop an eligibility list. The recruitment will be for new recruits as well as potential lateral transfer candidates. It is expected the recruiting material will be released within the next week or so with a closing date for applications by late August. Interviews with the Police & Fire Commission would be conducted after Labor Day depending on the Commission's availability.
- e. The SSFD is participating with the Mt. Pleasant Parks Dept. summer program by sending an Engine and crew to visit with the kids and to teach them about Fire Safety. In addition, we are going to sponsor an Exit Drill in the Home Poster Contest with one winner being selected for each park. Each winner will be given a ride to school on a SSFD Engine on the first day of school. We are willing to participate in any similar programs that the Village of Sturtevant may have.
- f. The SSFD did apply for the State Haz Mat Equipment Grant in the amount of about \$9,500 and Racine County was notified they are eligible, which means the SSFD is eligible. We will find out by mid-August. There is a 20% match, but equipment we have already purchased can be used towards the match.
- g. The SSFD Dive Rescue Team has made great progress in a very short time. We currently have 14 subsurface divers that are members in good standing with the Racine County Dive Team. Our members are attending the monthly Racine County Dive Team meetings and in fact the SSFD hosted the monthly meeting this week. Additional Information is included in the handout.
- h. As mentioned last month the Fire Department Consolidation Study draft has been completed by the Wisconsin Public Policy Forum. We completed a document with our feedback and submitted to the Public Policy Forum. The study draft was reviewed and feedback provided, we were told there would be a meeting on July 17th, but we have not heard anymore.
- i. The Mt. Pleasant Village Board did approve the transfer of funds from TID #5 in the amount of about \$116,912.00 on July 9, 2019. The funds for 2019 will be used to fund about \$86,912 of additional Technical Rescue Team Equipment, funding of \$15,000 for the work that DC Lockhart is doing with the Foxconn project, and \$15,000 for rental for the old Sturtevant DPW building for the remainder of 2019.
- j. We continued to have multiple vehicle repairs during the last month and are in hope to keep all of our fire vehicles operational until the new engines are delivered.
- k. It is annual budget time again. The timetable is for us to have the capital equipment requests fro at least 2020 completed by July 26th, which will be somewhat of challenge as the Fire EMS Oversight Board needs to approve the CIP requests. Our plan is to submit what our requests to the Finance Director and then once the Fire EMS Oversight Boards determine the final recommendations we will update the requests as needed.



- I. The following table reflects the number and percentage of calls per station for the year to date ending June 30, 2019:

2019 Annual Calls By Station Through June 30, 2019		
#7	0	0
#8	700	33.1%
#9	805	38.1%
#10	438	20.7%
Mutual Aid	101	4.8%
Other	70	3.3%
Total	2114	100%

9. **Next Meeting** – The next meeting was scheduled for Thursday August 1, 2019 at 3:30 PM at the Village of Sturtevant Safety Building.

10. **Adjournment:** A motion was made by Mary Cole and seconded by Stuart Ten Cate to adjourn.

Motion passed Unanimously; Meeting adjourned at 4:35 p.m.

Respectfully submitted

Robert W. Stedman
Fire Chief