



Committee Members Present: Chairman Rick McCluskey, Village of Sturtevant Administrator Mary Cole, Village of Sturtevant Trustee Stuart Ten Cate, Mt. Pleasant Village Administrator Maureen Murphy

Committee Members Absent: Village of Mt. Pleasant Trustee Gary Feest

Village Board Members Present: Village of Mt. Pleasant Board Trustee Anna Marie Clausen

Guests: BC Jon Keiser, BC Steven Salvo, Bud Eastman, Michael Bonn and Jamie Adams

Staff Members to the Board: Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 3:30 p.m. by Rick McCluskey
2. **Guests:** None
3. **Public Comments:** None
4. **Approval of August 1, 2019 Minutes:**

A motion was made by Stuart Ten Cate and seconded by Maureen Murphy to approve the minutes of the August 1, 2019 meeting. **Motion Passed**

5. **Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated September 5, 2019 that was distributed to the Committee Members.
 - a. We currently have one member on FMLA returning mid-September. One member is off on a workers comp injury. At least one member that were off for childbirth starting October.
 - b. The total time off for the year to date as of August 31, 2019 for FMLA is 4295 hours, sick leave 2211.75 hours, and Workers Comp 251.25 hours for a total of 6,662 hours or roughly 277.5 (24-hour) shifts.
 - c. The construction on the EMS station is almost complete with final work being completed including installing the radio system, final IT connections, vehicle exhaust system and other final work. We are working on the move-in date, but that date depends on a number of issues.
 - d. We have 20 applicants for the firefighter/paramedic hiring list and the P & F Commission are doing interviews in the next two weeks.
 - e. The SSFD Dive Rescue Team continues to make progress and they are using the YMCA pool to complete their initial training. The inflatable boat has been ordered and is expected to be delivered in September. BRP did allow us to purchase a boat motor using government pricing, which save about \$1,200 and the motor is expected to be delivered in a few weeks.



- f. The TRT did respond to a call at the end of August when a car drove through a back yard over a deck and drove directly into a neighboring home. The TRT did shore up the home to make it safe.
- g. The TRT made a presentation for the Village of Mt. Pleasant Village Board on August 12th and a presentation for the Good Neighbor Group on August 14th. The TRT conducted conducting a hazardous material emergency exercise on Saturday August 17th for XPO Logistics. We will be making a TRT presentation a t the Village of Sturtevant Village Board on September 17th.
- h. The Fire Department Consolidation Study draft has been completed by the Wisconsin Public Policy Forum, but we have not heard anymore.
- i. The old Sturtevant DPW building that we are renting on Michigan Avenue is working very well and we have moved a number of items into the building allowing a safer working condition in Station #9.
- j. No news on the Fire EMS Consolidation Agreement status. I was told the draft was provided to the Village of Sturtevant Administrator a couple of months ago.
- k. In the last few weeks we have had to spend over \$20,000 repairing two fire apparatus due to maintenance issues. One ambulance was involved in a traffic accident with a semi-truck in the last month. The ambulance had about \$4,500 total damage.
- l. The SSFD continues to increase the workload of the Support Services Division Chief and others involved with fire inspections and new construction.
- m. The 2020 budget process has started and we meet with the Finance Director and the Administrator on September 12th. We do have the recommended 2020 CIP from last month with revised numbers.
- n. The following table reflects the number and percentage of calls per station for the year to date ending August 31, 2019:

2019 Annual Calls By Station Through August 31, 2019		
#7	0	0%
#8	992	34.3%
#9	1080	37.4%
#10	574	19.9%
Mutual Aid	148	5.1%
Other	96	3.3%
Total	2890	100%

- 6. **2020 Draft CIP Budget Discussion and Possible Action** – Chief Stedman discussed the 2020 Draft CIP Budget. No action was taken.
- 7. **Next Meeting** – The next meeting was scheduled for Thursday October 3, 2019 at 4:30 PM at the Village of Sturtevant Safety Building.



8. **Adjournment:** A motion was made by Mary Cole and seconded by Stuart Ten Cate to adjourn.

Motion passed unanimously; Meeting adjourned at 4:08 p.m.

Respectfully submitted,

Robert W. Stedman
Fire Chief