



Committee Members Present: Chairman Rick McCluskey, Village of Sturtevant Administrator Gerald Nellessen, Village of Sturtevant Trustee Mike Rosenbaum, John Johnson

Committee Members Absent: Village of Mt. Pleasant Trustee Bud Eastman

Village Board Members Present:

Guests: DC Tom Stuckart, BC Steve Salvo, BC Mike Wienke, BC John Radewan, Jamie Adams, Village of Mt. Pleasant Attorney Chris Smith, and Village of Mt. Pleasant Finance Director Mike Bonn

Staff Members to the Board: Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 4:30 p.m. by Rick McCluskey
2. **Guests:** None
3. **Public Comments:** None
4. **Approval of July 9, 2020 Minutes:**

A motion was made by Gerald Nellessen and seconded by John Johnson to approve the minutes of the July 9, 2020 meeting. **Motion Passed**

5. **Briefing on Open Meetings and Open Records for Public Officials – Attorney Chris Smith**
6. **SSFD Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated August 6, 2020 that was distributed to the Committee Members.
 - a. We currently have one member off on Workers Comp and it is expected he will return to full duty by late September or early October.
 - b. The total time off for the year to date as of July 31, 2020 for FMLA was 1414 hours, sick leave 2408 hours, and Workers Comp 1846.25 hours for a total of 5668.25 hours or roughly 236 (24-hour) shifts.
 - c. Recruitment will begin sometime in August as the GTC Paramedic students are not completed with the Spring semester course.
 - d. We had about 10 members that took the State of Wisconsin Written and Practical examinations for the Fire Officer 2 course this week through GTC.
 - e. The two new Fire Engines were delivered on Wednesday July 22nd. The members have been busy with training and getting driver and operating qualified on the vehicles. The SSFD is also working on getting equipment and tools on the vehicles. It is anticipated the vehicles will be in-service



sometime in August. The two vehicles being taken out of service will be advertised on an auction site to be sold.

- f. The SSFD Haz Mat Team trained with members of the SC Johnson Fire Brigade last month on a Haz Mat exercise that was conducted at the end of a 40-hour course the SC Johnson personnel had completed. We had three SSFD members attend the 40-hour course and one member that attended 16 hours of the course as a refresher student.
- g. The SSFD Tech Rescue Team did some Tower Rescue training this week at the FoxConn Tower being constructed at the site off Hwy H. We have also had some discussion with the construction supervisors at the Ashley Capital Building construction site off Hwy H about doing some training with them on trench rescue.
- h. The SSFD is finishing our Student Preceptor Training Ride A-Longs with the GTC paramedic students and they should be done soon.
- i. At the Mt. Pleasant Village Board meeting on July 13th the Financial Auditors made a presentation on Village of Mt. Pleasant 2019 Budget Audit to the Board. It was at that time during the presentation the Auditor stated the SSFD had revenues of \$162,151 over the budget, but the SSFD had exceeded the 2019 Budget expenditures by \$254,263. We felt it was important to inform the Fire EMS Oversight Committee so you weren't surprised as the meeting was video live streamed. We anticipate that the SSFD will have an opportunity to meet with the Mt. Pleasant Village Board in order to discuss our perspectives on the information shared in the audit.
- j. The following table reflects the number and percentage of calls per station for the year to date ending July 31, 2020:

2020 Annual Calls by Station Through July 31, 2020		
#7	810	31.2%
#8	703	27.1%
#9	866	33.3%
#10	74	2.8%
Mutual Aid	85	3.3%
Other	59	2.3%
Total	2597	100%

- 7. **Consolidation Agreement Revision** – Chief Stedman discussed the consolidation agreement revision, no action taken.
- 8. **Plan Review & Inspection Services – Community Delegation Discussion** – No action taken.
- 9. **2021 Budget Update & Discussion** – Chief Stedman updated the Committee on the 2021 budget.



10. **2021 CIP Update, Discussion and Possible Approval** – The Committee recommended submitting the CIP to both Village boards.

11. **Next Meeting:** The next meeting was scheduled for Thursday, September 17, 2020 at 4:30 PM at the Village of Sturtevant Safety Building.

12. **Adjournment:** A motion was made by Mike Rosenbaum and seconded by John Johnson to adjourn.
Motion passed unanimously; Meeting adjourned at 6:11 p.m.

Respectfully submitted,

Robert W. Stedman
Fire Chief