



**Committee Members Present:** Chairman Rick McCluskey, Village of Sturtevant Administrator Amanda Gain, Village of Mt. Pleasant Trustee Bud Eastman, Village of Sturtevant Village President Mike Rosenbaum, John Johnson

**Committee Members Absent:** None

**Village Board Members Present:**

**Guests:** BC Mike Wienke, BC Dustin Ellis, BC Mike Cook, Village of Mt. Pleasant Finance Director Michael Bonn

**Staff Members to the Board:** Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 4:30 p.m. by Rick McCluskey
2. **Guests:** None
3. **Public Comments:** None
4. **Approval of March 4, 2021 Minutes:**

A motion was made by John Johnson and seconded by Mike Rosenbaum to approve the minutes of the March 4, 2021 meeting. **Motion Passed**

5. **SSFD Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated May 6, 2021 that was distributed to the Committee Members.
  - a. We currently have one member on FMLA for a childbirth and two more scheduled in the next 1-2 months.
  - b. The total time off for the year to date as of April 30, 2021 for FMLA was 672 hours, sick leave 1849 hours, and Workers Comp 265 hours for a total of 2786 hours or about 116 (24-hour) shifts.
  - c. One of the four new members hired on February 15, 2021 has resigned and the position will remain vacant until we have another opening. Training one new members for 3 weeks would be expensive and it is better to wait to hire two members at once.
  - d. The annual physical exams for 2021 are almost all completed. As mentioned previously the exams were not completed in 2020 due to the Covid situation.
  - e. The SSFD was audited by the WI Department of Safety and Professional Services on April 22, 2021 to verify our fire inspection services, plan review, public education programs, and how the 2% fire dues funds are being utilized. We had no violations and are in good standing, which is a major reflection on Division Chief Ed Lockhart and the department members.



- f. The remount to the ambulance is in process with the modular box having been painted and mounted on the new chassis. It is still expected the vehicle will be completed late July or early August.
- g. The increase in ambulance fees has not been resolved and will be discussed under a separate agenda item.
- h. The SSFD Technical Rescue Team has been busy with six new members completing training of the various disciplines of tech rescue. The six members just completed the in-house training for Trench Rescue in April they will be completing the training for collapse rescue in May.

In May the SSFD will be hosting a hazardous material class through a grant we received from the State of WI through Racine County. The class was scheduled for April the instructor was on site, but the training equipment never arrived and the class had to be rescheduled.

- i. Engine #9 has continued to have mechanical issues since last fall. Since March 2020, we have probably spent \$61,228.27 on repairs. It just returned from the shops after having the transmission replaced and rear leaf springs replaced. The new Rescue Pumper should be delivered in late summer or early fall this year. In the last month we had to repair the air suspension system on Med 9 the 2013 Ford at a cost of \$11,896.
- j. The SSFD has continued helping the Central Racine Health Department with administering vaccinations at the Health Department. We do invoice the CRCHD for our personnel costs.
- k. We are having discussion with SC Johnson about conducting Emergency Medical Responder refresher training as well as CPR and AHA training for them in the future. We have provided them with an estimated cost for us to conduct the training. Any revenue generated would be to offset our personnel cost to conduct the training.
- l. The SSFD and the Racine FD have had discussion with Ascension Hospital about the possibility of transporting critical/trauma patients to Milwaukee when Flight for Life or private transport services are not available. Racine and SSFD have provided the hospital with our transport costs and we are waiting to hear from the hospital at this time.
- m. We have entered into an agreement to become a Learning Partner with the Columbia Southern University which has a Bachelor and Master Degree program in Fire and Emergency Management. The Learning Partner agreement also allows any of our members to attend the University and receive a ten (10) % discount on tuition. We currently have six members that are enrolled in the Bachelor Degree Program.
- n. We have Internship Agreements with four candidates starting June 1<sup>st</sup>. They will be interns as long as they are students at one of the Tech Colleges, they will be required to intern with us 16 hours per week, and will live in the house on the property for the future fire station. They will help maintain the property and the house will be treated as a SSFD station property with rules that must be followed.



Any violations of rules would be cause for termination of the internships. All four of them are Certified Firefighter Level I and WI Certified Emergency Medical Technician – Basic level.

In addition, they will serve as Part time employees of the Union Grove Yorkville FD and will have the ability to serve Firefighters EMT’s working day time hours Monday through Friday. Union Grove Yorkville FD will also assist with some training costs. In order to have an internship with the SSFD they will need to have a continued working relationship with the Union Grove – Yorkville FD.

- o. The SSFD participated in the Racine County Tornado Exercise Drill this past month, which was held virtually.
- p. We are in the process of requesting a reevaluation of the SSFD Rating Classification from the Insurance Service Organization. The last ISO evaluation was completed in June 2014 and we were given a Classification Rating of 3 in Hydranted Areas and a 5 in Non-Hydrant areas. We believe with the installation of major water supply lines and hydrants along with the increase of fire department training and documentation we can improve the rating classifications we currently hold.
- q. The following table reflects the number and percentage of calls per station for the year to date ending April 30, 2021:

<b>2021 Annual Calls by Station Through April 30, 2021</b>		
#7	406	25.8%
#8	425	27.0%
#9	544	35.7%
#10	45	2.9%
Mutual Aid	77	4.9%
Other	78	5.0%
<b>Total</b>	<b>1575</b>	<b>100%</b>

- 6. **Ambulance Fee – Discussion and Possible Action** – Chief Stedman informed the Board that the Village of Sturtevant never approved the ambulance fee increase brought to both Village Boards late last year. Discussion followed and Sturtevant Village Board President Mike Rosenbaum stated their Board would have it on the agenda next week for the Public Safety Committee. No action taken.
- 7. **Next Meeting:** The next meeting was scheduled for Thursday, June 3, 2021 at 4:30 PM at the Village of Sturtevant Safety Building.
- 8. **Adjournment:** A motion was made by Mike Rosenbaum and seconded by John Johnson to adjourn.

**Motion passed unanimously;** Meeting adjourned at 5:55 p.m.

Respectfully submitted,  
Robert W. Stedman  
Fire Chief