



**Committee Members Present:** Village of Sturtevant Administrator Amanda Gain, Village of Mt. Pleasant Trustee Bud Eastman, Village of Sturtevant Village President Mike Rosenbaum, John Johnson

**Committee Members Absent:** Chairman Rick McCluskey

**Village Board Members Present:**

**Guests:** DC Ed Lockhart, BC Mike Wienke

**Staff Members to the Board:** DC Tom Stuckart  
Chief Robert Stedman (Absent)

1. **Roll Call** - Meeting called to order at 4:30 p.m. by John Johnson
2. **Guests:** None
3. **Public Comments:** None
4. **Approval of May 6, 2021 Minutes:**

A motion was made by Mike Rosenbaum and seconded by Bud Eastman to approve the minutes of the May 6, 2021 meeting. **Motion Passed**

5. **SSFD Operational Report and Update:** DC Tom Stuckart referred to the Operational Report that was dated August 5, 2021 that was distributed to the Committee Members.
  - a. We currently have two members on FMLA for childbirths.
  - b. The total time off for the year to date as of July 31, 2021 for FMLA was 1491 hours, sick leave 2909 hours, and Workers Comp 265 hours for a total of 4665 hours or about 194 (24-hour) shifts.
  - c. We expect to visit Foster Coach in the next few weeks to see the progress of the ambulance remount, which is close to being completed.
  - d. An additional seven members completed the training for collapse rescue in May and they have now completed all the disciplines to become active members of the Technical Rescue Team.

In May, fourteen personnel completed the HAZCAT Training course through a grant we received from the State of WI through Racine County. This was the class was scheduled for April but had to be rescheduled. We now have the Haz Mat testing Equipment and the training to determine the makeup of unknown chemicals if required.

- e. The SSFD has continued with helping the Central Racine Health Department with administering vaccinations at the Health Department, but we are longer assisting them.



- f. The four interns have signed their lease agreements to live in the house at the property for the future fire station. All of them have moved in and they are all working now or will be soon as part-time for the Union Grove Yorkville Fire Department.

Two of them are currently attending Firefighter Level II Training at GTC. Three of them have enrolled in the Paramedic Program for the Fall semester and the fourth one will be enrolled for the Spring semester.

- g. Ambulance Med #9 was involved in a hit and run accident on Sunday June 13<sup>th</sup> at the intersection of Hwy 31 & Hwy 20. The rear bumper was damaged and was replaced by our personnel.
- h. The SSFD began a recruitment process to develop an eligibility list for Firefighter/Paramedics candidates. The process ended on July 19<sup>th</sup> and we received a total of 4 applications. Interviews by the Police & Fire Commission were conducted on July 28, 2021. We will be hiring at least two candidates in the next few weeks.
- i. We expected to begin work on the 2022 budget soon, but the draft 2022 Capital Improvement Bridget will be discussed as a separate agenda item.
- j. The Village of Elmwood Park notified us this week that they will not be renewing the Fire EMS Service contract that expires on 12-31-21. This will result in the loss of about of about \$48,000 in revenue for the 2022 budget.
- k. The Village of Mt. Pleasant as the fiscal agent for the SSFD implemented a change on June 1<sup>st</sup> to send to collections invoices for all residents that owe more than a \$100 balance for ambulance transport fees. The implementation date was set at May 1, 2021.
- l. The following table reflects the number and percentage of calls per station for the year to date ending July 31, 2021:

| 2021 Annual Calls by Station Through July 31, 2021 |      |       |
|--|------|-------|
| #7   | 781  | 26.4% |
| #8   | 798  | 27.0% |
| #9   | 1027 | 34.8% |
| #10  | 84   | 2.8%  |
| Mutual Aid   | 150  | 5.1%  |
| Other  | 115  | 3.9%  |
| Total  | 2955 | 100%  |

- 6. **2022 – Draft 5 Year Capital Improvement Plan (CIP) – Discussion and Recommendation for Approval** – Bud Eastman recommended that the 2022 CIP budget be sent for approval to the Village of Mt. Pleasant Board and Village of Sturtevant Board. Mike Rosenbaum seconded. **Motion passed.**



Fire/EMS Oversight Board  
MEETING MINUTES

August 5, 2021

7. **Next Meeting:** The next meeting was scheduled for Thursday, September 2, 2021 at 4:30 PM at the Village of Sturtevant Safety Building.
8. **Adjournment:** A motion was made by Mike Rosenbaum and seconded by John Johnson to adjourn.

**Motion passed unanimously;** Meeting adjourned at 4:48 p.m.

Respectfully submitted,  
Robert W. Stedman  
Fire Chief