PUBLIC WORKS COMMITTEE MEETING MINUTES

March 9, 2023 at 9:00 AM
Village Hall, Community Room 1
8811 Campus Drive, Mount Pleasant, WI 53406

Staff Present: Director of Public Works|Village Engineer Tony Beyer, Public Works Superintendent Robert Bowers, Deputy Director of Public Works Linsey Weber, Engineering Technician Theresa Alvarez, Executive Assistant – Public Works Whitney Hanson, Parks and Recreation Manager George Baumgardt, Finance Director Mike Bonn

A. CALL TO ORDER

Trustee Docksey called the meeting to order at 9:08 AM.

B. ROLL CALL

Executive Assistant Hanson performed the roll call. Trustee Docksey, Committee Member Risler and Committee Member Schneider were all present. Trustee Anastasio was excused.

C. MEETING MINUTES

1. **Meeting of February 9, 2023**
   Motion by Member Risler to approve the minutes of February 9, 2023 as presented. Motion seconded by Member Schneider. On voice vote, motion carried.

D. OLD BUSINESS

1. **None**

E. NEW BUSINESS

1. **Discussion & Possible Action - Turf Management Policy**
   Manager Baumgardt presented the Committee with a draft Turf Management Policy. Staff would like this policy put in place to clarify how the parks and village properties are maintained. This was also cover resident notification. Currently there are no guidelines in place regarding turf management. Staff reached out to other municipalities in the state for comparison on programs they currently have in place. The committee expressed concerns on implementing a federal program which may need a more formal approach with potential need for extra staff and paid experts. Motion by member Risler to approve the Turf Management Policy with discussed changes. Motion seconded by Member Schneider. On a voice vote, motion carried.
2. **Discussion of Parking Lot on KR for Pike River Pathway Access**
   Director Beyer informed the Committee that staff would like to install a trailhead parking lot on the Village property where the current KR lift is in the process of being demolished. There is already disturbance in the area so this would be an ideal time to install the parking lot to avoid causing more closures in the future.
3. **Discussion & Possible Action - Compost Site Contractor Permitting**
   Deputy Director Weber informed the Committee that in 2021 former DPW Manager Mark Benish took this item to the committee to stop the use of the compost site by private contractors. The ordinance still allows for the permitting. Staff would like to advertise the permitting on the village website to see if there is more interest in the permitting. This could have the potential to offset compost site and employee costs with the possibility to a generate revenue. This will be advertised this year and if there is not enough interest, would go to the board for removal in 2024.
4. **Discussion & Possible Action - Budget Resolution – DPW Capital**
   The budget for the DPW Capital was put together in September and since then the costs have changed for vehicles that are needed. The Committee was provided with an exhibit for the vehicles needed, budgeted amounts and projected costs. The capital is still under budget but an official resolution needs

to be put in place to move the funds needed. Motion by Member Schneider to recommend approval to the Mount Pleasant Village Board the adoption of the Budget Resolution for DPW Capital. Motion seconded by Member Risler. On a voice vote, motion carried.

F. STAFF REPORTS

1. **Tony Beyer, Director of Public Works/Village Engineer**
   a. **2023 Paving Program**
      The 2023 paving program is progressing well. Staff is in the process of finalizing items related to parking lots for trailheads along the Pike River Pathway and hope to see bids next month with awards at the end of April.
2. **Linsey Weber, Deputy Director of Public Works**
   a. **None**
3. **Robert Bowers, Public Works Superintendent**
   a. **None**

G. ADJOURN

Motion by Member Risler to adjourn the meeting at 9:40 AM. Member Schneider seconded the motion. On a voice vote, motion carried.