



**Committee Members Present:** Chairman Rick McCluskey, John Johnson, and Village of Sturtevant Administrator Amanda Gain.

**Committee Members Absent:** Village of Sturtevant President Mike Rosenbaum, Village of Mount Pleasant Trustee Andrew Docksey.

**Village Board Members Present:**

**Guests:** DC Tom Stuckart, and Bud Eastman.

**Staff Members to the Board:** Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 4:34 p.m. by Chairman Rick McCluskey
2. **Guests:** None
3. **Public Comments:** None
4. **Approval of June 2, 2022 Minutes:**  
A motion was made by John Johnson and seconded by Andrew Docksey to approve the minutes of the June 2, 2022 meeting. **Motion Passed**
5. **SSFD Operational Report and Update:** Chief Robert Stedman referred to the Operational Report that was dated July 7, 2022 that was distributed to the Committee Members.
  - a. We currently have one member off on worker comp injury and one member off on FMLA for an off-duty injury/surgery. Two additional members are going off for FMLA this month. One for about 2 weeks and one for six weeks.
  - b. The total time off for the year to date as of June 30, 2022 for FMLA was 3,807 hours, sick leave 2,753.75 hours, and Workers Comp 541 hours for a total of 7,107.5 hours or about 296 (24-hour) shifts.
  - c. In June, Division Chief Ed Lockhart attended a week-long course on Fire Investigation - Case Preparation and Testimony at the National Fire Academy located in Emmitsburg, Maryland.
  - d. The Police & Fire Commission interviewed 10 candidates for the SSFD on June 20<sup>th</sup> and placed 9 of the candidates on the eligibility list. The issue is some of them won't meet all of the hiring requirements until mid to late August. They are in the process of completing the Certified FF1 course or need to complete the CPAT physical agility test. It is expected that we should be able to hire 5 new members by late August or early September.
  - e. The SSFD has applied for a State Hazardous Materials equipment grant through Racine County Emergency Management Office in the amount of \$8,347 to purchase two monitors used in Atmospheric monitoring. It is expected that the grant request will be approved.



- f. We still do not have the final pricing on the remounts as Foster Coach is waiting on the costs of the Ford Chassis and on delivery dates. The status has not changed.
- g. In discussion with the Village of Mt. Pleasant Finance Director it is not possible according to him to order a new engine without having the funds budgeted and approved. So, the idea of ordering an Engine this year and paying for it in 2 years once it is delivered will not work.
- h. The SSFD will be participating in a table-top exercise at the new Aurora Mt. Pleasant Hospital on July 13<sup>th</sup>.
- i. The SSFD will be participating in a table-top exercise on August 3, 2022 for a planning exercise preceding a large-scale HazMat Exercise at SC Johnson on September 13<sup>th</sup> along with many other emergency service agencies.
- j. The construction of the addition at Fire Station #8 started and it is expected to take about six months to be completed.
- k. The kickoff meeting for the shared services study between Village of Mt. Pleasant, Village of Sturtevant and the Village of Caledonia was held on June 21, 2022.
- l. The SSFD, Racine and Caledonia Fire Departments had two more meetings to discuss the closest vehicle response. We are discussing having a pilot program for first response to PNB and ALS1 EMS calls only initially. We are working on possible changes to Dispatch Cards to update the vehicle order of response. Initially for Racine and SSFD there would only be two small areas for the pilot program. The Pilot programs will need to be approved by the governing bodies
- m. The agreement with the SSFD Union and Safety Committee to adopt the IAFF- IAFC Wellness-Fitness Initiative to help promote health and wellness within the SSFD was approved on June 23, 2022. We are one of just two departments in the State with the signed initiative.
- n. As mentioned last month the SSFD did receive a donation of \$10,000 from the Educators Credit Union to purchase manikins to be used in the EMS Training program to teach CPR within the SSFD and the two villages. A press presentation with the Educators Credit Union for the donation was conducted on June 30<sup>th</sup> and TV6 was present.
- o. The agreement for the SSFD to participate in the State of WI Task Force 1 Urban Search and Rescue (US&R) Team under the authority of the Department of Military Affairs and Division of Emergency Government has been approved. We will now be submitting the names of 4 to 6 SSFD members to be considered for the appointment to the State of WI Urban Search and Rescue Team.



- p. The following table reflects the number and percentage of calls per station for the year to date ending June 30, 2022:

2022 Annual Calls by Station Through June 30, 2022		
#7	613	29.2%
#8	562	26.8%
#9	715	34.0%
#10	62	3.0%
Mutual Aid	94	4.5%
Other	54	2.6%
Total	2100	100%

6. **Next Meeting:** The next meeting was scheduled for Thursday, August 4, 2022 at 4:30 PM at the Village of Sturtevant Safety Building.

**Adjournment:** A motion was made by Rick McCluskey and seconded by John Johnson and Amanda Gain to adjourn. **Motion passed unanimously;** Meeting adjourned at 5:00 p.m.

Respectfully submitted  
Robert W. Stedman, Fire Chief