



Committee Members Present: Chairman Rick McCluskey, Village of Mount Pleasant Trustee Andrew Docksey, Village of Sturtevant Administrator Amanda Gain, Village of Sturtevant President Mike Rosenbaum, and John Johnson

Committee Members Absent: None

Village Board Members Present: None

Guests: Bud Eastman, DC Lockhart, Heather Teigland, DC Stuckart, Lt. Bill Miller

Staff Members to the Board: Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 4:32 p.m. by Chairman Rick McCluskey
2. **Guests:** None
3. **Public Comments:** None
4. **Approval of February 2, 2023 Minutes:**
A motion was made by Amanda Gain and seconded by John Johnson to approve the minutes of the February 2, 2023 meeting. **Motion Passed**
5. **SSFD Operational Report and Update:** Chief Robert Stedman referred to the Operational Report that was dated February 2, 2023 that was distributed to the Committee Members.
 - a. One member is off on FMLA for a childbirth. One member is off for a personal injury.
 - b. The total time off for the year to date as of April 30, 2023 for FMLA was 1,775.5 hours, sick leave 1,733 hours, and Workers Comp 324 hours for a total of 3,832.5 hours or about 160 (24-hour) shifts.
 - c. We currently have two vacant positions as of April 30, 2023 and one retirement effective about July 3, 2023.
 - d. The installation of the new fire station alerting system started, but there was a small issue that we believe has been addressed and the alerting system should be able to be installed on the other stations in the near future.
 - e. The consulting group working on the Shared Services Study completed the draft report on November 7th, but we have not seen the report.
 - f. There have been no more meetings to discuss the closest vehicle response with the City of Racine and the Village of Caledonia.
 - g. The Station #8 addition has been completed and within budget.



- h. We have four high school students that are graduating in the next few weeks that we are sponsoring for Firefighter Level I Class this summer. All of them are starting their Paramedic Training at GTC in August and will intern with the SSFD.
- i. The new Command Vehicle (Tahoe) should go into service within the next week or so. The installation of the sirens and lights was just completed.
- j. The production of the new Ford Pickup ordered for this year should start by early June and perhaps delivered in July. The issue is we budgeted \$76,000 for 2023 based on the pickup in 2022 costing about \$62,000. But the final state contract price just for the vehicle is \$75,900 which leaves no funds for lights, radios, lettering or a cap. The plan is to obtain approval to sell the old pickup being replaced and requesting those funds be made available for the additional costs.
- k. We are working on completing the Medicare Data Collection project and are required to have it completed by May 31, 2023 which we will accomplish.
- l. On May 11, 2023, we are meeting with the Sales Representative from Fire Service, Inc. to discuss fire apparatus pricing and delivery schedules in order to plan for future purchases.
- m. On May 11, 2023 we are meeting with the Sales Representative from Foster Coach to discuss the delivery of ambulance chassis, potential cost increases and delivery schedules.
- n. We are in the process of implementing new software Vector Solutions within the department to improve our data collection and reports for training, vehicle and building maintenance, and personnel information. This software should allow to better track department training in order to improve our ISO rating in the future.
- o. Due to the issues with the delivery of ambulance chassis we are recommending that we remount the two ambulances that were scheduled for last year (2022) this year when the chassis are delivered. The original estimated price \$300,000, but the costs now are expected to be between \$340,000 and \$350,000. In this year's budget (2023) we planned on remounting two more ambulances at an estimated price of \$350,000. Based on the problem with the unknown delivery of these chassis to complete these remounts we are proposing to remount in 2023 the planned remount for 2025. This is the 2013 larger Ford Chassis that was the demo unit we bought 10 years ago. This vehicle has over 100,000 miles on it and we are confident that we can get a chassis this year for the remount. The only issue is to remount this vehicle we had been planning on budgeting \$260,000 in 2025, but it most likely will be closer to \$300,000 this year.



The funding would work out as follows:

Funding 2022 - \$300,000		Project
Funding 2023 - \$350,000	\$340,000	Remount 2 Van Chassis – 2022 Project
Total Funding - \$650,000	\$300,000	Remount 2013 Demo Vehicle – 2023
Fund Balance	\$10,000 Potential	
Funding 2025 - \$380,000		Remount 2 Van Chassis – Original 2023 Project

Approval of the Mt. Pleasant Village Board to rearrange 2022 & 2023 Capital Budgets may be required. Foster Coach will be at the SSFD on Thursday 5-11-23 and we anticipate getting more information. They will also be taking the first ambulance to be remounted back to their shop in Illinois to start the remount process. This vehicle is Med8, which has been out of service for about a month due to mechanical issues.

- p. The following table reflects the number and percentage of calls per station for the year to date ending April 30, 2023:

2023 Annual Calls by Station Through April 30 2023		
#7	519	27.8%
#8	553	29.6%
#9	627	33.6%
#10	42	2.2%
Mutual Aid	62	3.3%
Other	64	3.4%
Total	1867	100%

6. **Next Meeting:** The next meeting was scheduled for Thursday June 1 at 4:30 PM at the Village of Sturtevant Safety Building.

Adjournment: A Motion was made by Rick McCluskey and second by Andrew Docksey and Amanda Gain to adjourn. **Motion passed unanimously;** Meeting adjourned at 5:22PM.

Respectfully submitted
Robert W. Stedman, Fire Chief