



UTILITIES COMMISSION MEETING MINUTES

August 24, 2023 at 8:30 AM

Village Hall, Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

Staff Present: Director of Public Works/Village Engineer Tony Beyer, Public Works Superintendent Robert Bowers, Deputy Director of Public Works Linsey Weber, Engineering Technician Theresa Alvarez, Acting Village Financial Advisor Paul Rotzenberg.

A. CALL TO ORDER

Chairperson Taivalkoski called the meeting to order at 8:30 AM.

B. ROLL CALL

Engineering Technician Alvarez performed the roll call. Trustee Anastasio, Trustee Washburn, Chairperson Taivalkoski, Commissioner Pucely and Commissioner Kryger were present.

C. PUBLIC COMMENT

None

D. MEETING MINUTES

1. Meeting of June 22, 2023

Motion by Trustee Washburn to approve the minutes of June 22, 2023 with discussed changes. Motion seconded by Commissioner Kryger. On voice vote, motion carried.

E. OLD BUSINESS

1. Sanitary Sewer Utility

a. None

2. Storm Water Utility

a. None

F. NEW BUSINESS

1. Sanitary Sewer Utility

a. Discussion & Possible Action – 2022 Audit

Acting Village Financial Advisor Paul Rotzenberg provided a presentation of Draft 2024 Budgets and Capital Improvements Plans related specifically to Sanitary Sewer Utility and Storm Sewer Utility.

This item was discussed along with items 1.b., 2.a. and 2.b.

b. Discussion & Possible Action –2024 Budget

Acting Village Financial Advisor Paul Rotzenberg provided a presentation of Draft 2024 Budgets and Capital Improvements Plans related specifically to Sanitary Sewer Utility and Storm Sewer Utility.

This item was discussed along with items 1.a., 2.a. and 2.b. Motion by Trustee Anastasio to adopt the 2024 proposed Sanitary Sewer Utility budget, pending any minor changes from the finance department and contingent upon any rate increases for the year (2024). Motion seconded by Trustee Washburn. On a voice vote, motion carried.

c. Discussion & Possible Action – 2024 Sewer Rate Increase

Director Beyer provided the Commission with information regarding a proposed a \$5.00 quarterly increase to allow the Village to get closer to break even with costs in maintaining the utility. This follows the \$5.00 increase in 2023. With the proposed increase the Village sewer rates still continue to be less than surrounding communities. Motion by Trustee Anastasio to approve the recommended 2024 sewer rate increase. Motion seconded by Trustee Washburn. On a voice vote, motion carried.

2. Storm Water Drainage Utility

a. Discussion & Possible Action – 2022 Audit

Acting Village Financial Advisor Paul Rotzenberg provided a presentation of Draft 2024 Budgets and Capital Improvements Plans related specifically to Sanitary Sewer Utility and Storm Sewer Utility. This item was discussed along with items 1.a., 1.b. and 2.b.

b. Discussion & Possible Action – 2024 Budget

Acting Village Financial Advisor Paul Rotzenberg provided a presentation of Draft 2024 Budgets and Capital Improvements Plans related specifically to Sanitary Sewer Utility and Storm Sewer Utility. This item was discussed along with items 1.a., 1.b. and 2.a. Motion by Trustee Washburn to recommend adoption of the 2024 Storm Water Utility Budget, as presented. Motion seconded by Commissioner Pucely. On a voice vote, motion was carried. Motion by Trustee Washburn to reopen this agenda item. Motion seconded by Commissioner Kryger. On a voice vote, motion carried. Motion to amend previous action, to amend 2024 Storm Water Utility Budget, to include \$452K for the installation of a storm sewer relay within the Deerfield Road area to address residential flooding. Motion seconded by Trustee Anastasio. On a voice vote, motion carried.

G. STAFF REPORTS

1. Tony Beyer, Director of Public Works | Village Engineer

a. Cozy Acre Improvements – Phase 1

Easements have been secured and Phase 1 of the project may now begin. Budget for phase 2 is planned to be presented October 2023 awarded early 2024.

2. Linsey Weber, Deputy Director of Public Works

a. None

3. Robert Bowers, Public Works Superintendent

a. Howe Street Meter – Project Status Update

The Village portion of the project is complete. Awaiting the City of Racine to install electronic/scada equipment into our panel.

b. KR Lift Station – Demolition & Replacement

Demo planned within approximately one to two weeks with project completion anticipated this year.

H. ADJOURN

Chairperson Taivalkoski adjourned the meeting at 9:24 AM.