



UTILITIES COMMISSION MEETING MINUTES

October 26, 2023 at 8:30 AM

Village Hall, Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

Staff Present: Director of Public Works/Village Engineer Tony Beyer, Public Works Superintendent Robert Bowers, Deputy Director of Public Works Linsey Weber, Engineering Technician Theresa Alvarez, Executive Assistant Whitney Hanson

A. CALL TO ORDER

Chairperson Taivalkoski called the meeting to order at 8:30 AM.

B. ROLL CALL

Executive Assistant Hanson performed the roll call. Trustee Anastasio, Trustee Washburn, Chairperson Taivalkoski and Commissioner Pucely were present. Commissioner Kryger was excused.

C. PUBLIC COMMENT

None

D. MEETING MINUTES

1. Meeting of August 24, 2023

Motion by Trustee Washburn to approve the minutes of August 24, 2023 as presented. Motion seconded by Commissioner Pucely. On voice vote, motion carried.

E. OLD BUSINESS

1. Sanitary Sewer Utility

a. None

2. Storm Water Utility

a. None

F. NEW BUSINESS

1. Sanitary Sewer Utility

a. Discussion & Possible Action – Recommendation for Award of Contract – Cozy Acre Phase 2, Sanitary Sewer Lining

Director Beyer informed the Commission that staff received three (3) bids for the Phase 2 sanitary sewer lining and the lowest bidder was Visu-Sewer. The price is slightly inflated due to traffic control and permitting issues with WISDOT on CTH 11. Trustee Washburn motioned to approve the contract from Visu-Sewer for the amount of \$356,206.35 as presented. Motion seconded by Trustee Anastasio. On a voice vote, motion carried.

b. Discussion – Draft Generator Report by Donahue & Associates

The Commission was provided with the draft Lift Station Standby Power Improvements - Conceptual Design Report. The potential layouts and cost estimates are outlined in the document which were used in determining the capital improvement plan for this project.

2. Storm Water Drainage Utility

a. None

G. STAFF REPORTS

1. Tony Beyer, Director of Public Works | Village Engineer

a. Cozy Acres Sanitary Sewer

The sewer has been relayed and this project should be wrapping up within the next 2 weeks. If there are still issues with backups a potential Phase 3 will need to be completed.

b. Chicory Road Sewer Project Update

This project is well underway and the sewer is in place. Chicory Rd. has been asphalted and Knollwood Dr. should be done in approximately 2 weeks.

2. Linsey Weber, Deputy Director of Public Works

a. None

3. Robert Bowers, Public Works Superintendent

a. KR Lift Station – Demolition & Replacement Project Update

The new lift station is now up and running. The station is working well with the exception of a few minor glitches that were dealt with. The demo of the old station was finished yesterday and site restoration is now being completed.

b. Pritchard Storm Sewer Project

The DPW staff installed a new 24 in. drainage pipe to alleviate the standing water issues in the Pritchard Dr. area.

H. ADJOURN

Chairperson Taivalkoski adjourned the meeting at 8:48 AM.