



PUBLIC WORKS COMMITTEE MEETING MINUTES

March 14, 2024 at 9:00 AM

Village Hall, Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

Staff Present: Director of Public Works | Village Engineer Tony Beyer, Public Works Superintendent Robert Bowers, Deputy Director of Public Works Linsey Weber, Engineering Technician Theresa Alvarez, Executive Assistant – Public Works Whitney Hanson

A. CALL TO ORDER

Trustee Docksey called the meeting to order at 9:00 AM.

B. ROLL CALL

Trustee Docksey, Trustee Anastasio, Committee Member Risler and Committee Member Schneider were all present. Committee Member Harris was excused.

C. PUBLIC COMMENT

None

D. MEETING MINUTES

1. Meeting of November 9, 2023

Motion by Trustee Anastasio to approve the November 9, 2023 meeting minutes as presented. Motion seconded by Member Risler. On a voice vote, motion carried.

E. OLD BUSINESS

1. None

F. NEW BUSINESS

1. Discussion & Possible Action - Revision of Ordinance §66-35. Compost Drop Site

In 2023 the Village advertised the commercial use option of the compost site through a permitting system. Only one contractor utilized this option and unfortunately did not follow the guidelines on the material allowed at the site. This caused additional work for the Public Works department who had to remove the construction debris. Staff does not believe that the Village should continue to allow for the compost site to be used by private contractors due to the lack of revenue and additional time needed to permit the use of the site. Motion by Member Schneider to remove Section §66-35. Compost drop off site from the Village Code of Ordinances. Motion seconded by Member Risler. On a voice vote, motion carried.

2. Discussion & Possible Action - Revision of Ordinance §78-141. Permanent Alternate Side Parking: Joanne Drive, Margery Drive, and Frankie Place

There have been ongoing issues with parking on the roadway when street sweeping and snow plowing operations have taken place. Motion by Trustee Anastasio to recommend that the Village Board adopt an ordinance converting all parking restrictions on Joanne Drive, Margery Drive and Frankie Place to alternate side parking between November 1 and May 1. Motion seconded by Member Risler. On a voice vote, motion carried.

3. Discussion & Possible Action – Stop Sign Installation at Emstan Hills Road & Wood Road

Director Beyer informed the Committee that there is currently a development planned that will cause this road to be extended. Due to the additional traffic that will be generated, Staff believes a stop sign will need to be installed. Motion by Member Risler to approve the stop sign installation on Emstan Hills Road at the intersection with Wood Road as presented. Motion seconded by Member Schneider. On a voice vote, motion carried.

G. STAFF REPORTS

1. Tony Beyer, Director of Public Works/Village Engineer

a. None

2. Linsey Weber, Deputy Director of Public Works

a. **Cottage Drive – Watermain Survey**

Cottage Drive north of CTH 11 is being resurfaced and currently the residents do not have municipal water. Since the road will be under construction it would be the best time to install the water main.

A survey was sent to see if residents would like water installed and the vast majority declined.

3. Robert Bowers, Public Works Superintendent

a. **2024 Ditching Project – South Side of Little Timber**

In 2023 the north side of Little Timber was cleared due to drainage issues. The Public Works Department will complete the ditching and letters will be sent to residents.

H. ADJOURN

Motion by Member Schneider to adjourn the meeting at 9:27 AM. Member Risler seconded the motion. On a voice vote, motion carried.