



PLAN COMMISSION MEETING MINUTES

May 22, 2024 at 1:00 PM

Village Hall, Ebe Auditorium

8811 Campus Drive, Mount Pleasant, WI 53406

Staff Present: Community Development Director Sam Schultz, Planner II Robin Palm, Parks and Recreation Manager George Baumgardt, and Village Treasurer Brandi Baker.

A. CALL TO ORDER

Chairperson Driver called the meeting to order at 1:00 PM.

B. ROLL CALL

Village Treasurer Baker performed roll call. Chairperson Driver, Commissioner Maier, Trustee Washburn, Commissioner VanBeckum, and Commissioner Risler were present. Trustee Bhatia arrived late at 1:04 PM. Commissioner Bozinovdki was excused.

C. MEETING MINUTES

1. Meeting of April 17, 2024

Motion by Maier to approve the minutes of April 17, 2024, 2024 Motion seconded by Commissioner Risler. On voice vote, motion carried 5-0.

D. OLD BUSINESS

None

E. NEW BUSINESS

1. 4800 90th Street Site Plan Review; SP-24-10

Director Schultz explained that on behalf of Microsoft, Duane Thomas (Dewberry) applied to update the approved site plan for the MKE03-04 phase of the Microsoft development. The updates to the plan qualify for administrative review; however, the adopted redevelopment plan for TID 5 requires Village Board approval of all building plans within areas one, two, and three. The updates include minor parking, fencing, and landscaping changes. Motion by Trustee Washburn to recommend approval of the approves the 4800 90th Street Site Plan Review SP-24-10. Commissioner Risler seconded the motion. On a voice vote, motion carried 6-0.

2. 6205 Durand Avenue Site Plan Review; SP-24-11

Planner Palm discussed Christopher Allen, (KSW Construction, LLP), applied on behalf of owners SON CA MINH TRUONG and NHIEU P LAI to construct a new, two story multi use building at 6205 Durand Ave. The building will have a restaurant and nail salon on the first floor. The second floor will have six apartments, including ADA compliant units.

Christopher Allen, 1319 Jennifer St, Madison, WI spoke on the site plan.

Motion by Trustee Bhatia to approve the 6205 Durand Ave Site Plan Review; SP-24-11 subject to the conditions for approval. Commissioner Maier seconded the motion. On a voice vote, motion carried 6-0.

3. Ordinance 10-2024: 4607 Lathrop Avenue Zoning Map Amendment; ZMA-24-3

Director Schultz discussed that the applicant applied to amend the zoning map for 4607 Lathrop Avenue and Lots 2 and 3 of CSM-23-14 from AG-2 to RE. 4607 Lathrop Avenue contains an existing detached house and the two other lots are currently vacant. Motion by Trustee Washburn to recommend approval Ordinance 10-2024: 4607 Lathrop Avenue Zoning Map Amendment; ZMA-24-3. Commissioner Risler seconded the motion. On a voice vote, motion carried 6-0.

4. Ordinance 11-2024: Shiloh Drive and CTH KR Zoning Map Amendment; ZMA-24-4

Director Schultz discussed that the applicant applied to amend the zoning map for two parcels along CTH KR from RH-1 and RE to P-1 for natural resource preservation. Motion by Trustee Washburn to recommend approval of Ordinance 11-2024: Shiloh Drive and CTH KR Zoning Map Amendment; ZMA-24-4. Motion seconded by Commissioner Maier. On a voice vote, motion carried 6-0.

5. Ordinance 12-2024: Amending Code of Ordinances Chapter 58 – Parks and Recreation

Parks and Recreation Manager George Baumgardt discussed Ordinance 12-2024: Amending Code of Ordinances Chapter 58- Parks and Recreation, and answered any questions the Commission had.

Motion by Trustee Washburn to recommend approval of Ordinance 12-2024 to the Village Board subject to the following conditions:

1. Addressing Section 58-7(a)(4) regarding temporary pop-up structures.
2. Addressing Section 58-3(a)(b) regarding who is permitting canines.
3. Addressing the wording in Section 58-3(g)
4. Removing the second sentence in Section 58-14(c).

Motion seconded by Commissioner Risler. On voice vote, motion carried 6-0.

F. STAFF REPORTS

Community Development Director Sam Schultz invited the Plan Commission members to the opening of the splash pad at Campus Park Friday May 24, 2024 at 12:00 PM.

G. ADJOURN

Motion by Trustee Washburn to adjourn the meeting at 2:32 PM. Trustee Bhatia seconded the motion. On a voice vote, motion carried 6-0.

APPROVED