



PUBLIC WORKS COMMITTEE MEETING MINUTES

April 11, 2024 at 9:00 AM

Village Hall, Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

Staff Present: Director of Public Works | Village Engineer Tony Beyer, Public Works Superintendent Robert Bowers, Deputy Director of Public Works Linsey Weber, Engineering Technician Theresa Alvarez, Executive Assistant – Public Works Whitney Hanson

A. CALL TO ORDER

Trustee Docksey called the meeting to order at 9:00 AM.

B. ROLL CALL

Executive Assistant Hanson performed the roll call. Trustee Docksey, Trustee Anastasio, Committee Member Risler and Committee Member Schneider were all present. Committee Member Harris was excused.

C. PUBLIC COMMENT

None

D. MEETING MINUTES

1. Meeting of March 14, 2024

Motion by Member Schneider to approve the March 14, 2024 meeting minutes as presented. Motion seconded by Member Risler. On a voice vote, motion carried.

E. OLD BUSINESS

1. None

F. NEW BUSINESS

1. Recommendation for Award of Contract – 2024 Paving Program

Director Beyer informed the Committee that the bid opening for the 2024 Paving Program was held on April 10th. Staff received three bids that were under the engineer's estimate. The paving program this year is almost exclusively subdivision resurfacing. The Pike River trail head on KR where the old lift station was demolished is included and there is also one lift station road that will need to be paved. Motion by Trustee Anastasio to recommend that the Village Board award the contract for the 2024 Paving Program to the low bidder, Payne & Dolan Inc., for the amount of \$2,663,788.82 as presented. Motion seconded by Member Risler. On a voice vote, motion carried.

2. Discussion – Creation of Oversize/Overweight Permit

Several times a year Staff receives a call from a contract with an oversized load who would like to travel on Village roads. There has never been a permitting process in place in the Village. Generally, the County and State roads are used but on occasion Village roads need to be used. Staff would like to put permitting in place to document when the roads are being used and to confirm the correct permits have been pulled with the State and/or County.

3. Discussion – Creation of Temporary Storage in Right-of-Way Permit

Staff receives calls on a regular basis regarding dumpster or moving pods in the right of way. These can be unsafe if not marked appropriately and Staff would like to create a permitting system to monitor the use of dumpsters or pods. Other municipalities have permits for right of way placement and the Village would like to follow suit.

G. STAFF REPORTS

1. Tony Beyer, Director of Public Works/Village Engineer

a. None

2. Linsey Weber, Deputy Director of Public Works

a. Lake Park Bluff Revetment – Status Update

Over the past year investigative work has been complete by KSighn to assess the area and collect needed data. The Committee was provided with a February presentation of the draft project plan and overview from KSingh. Plans were submitted to both the Army Corps and WiDNR for permitting. Staff is still waiting on approval from the WiDNR and the permit should be in hand soon.

3. Robert Bowers, Public Works Superintendent

a. Turn Around T Installation – Cozy Acres Rd. & South Dr.

Last year the DPW staff installed turn around T's on Cozy Acres Rd and South Dr. An addition will need to be added on Cozy Acres Rd. on Village property and an adjustment will also need to be made on South Dr. Both of the adjustments will be completed by DPW Staff.

H. ADJOURN

Motion by member Risler to adjourn the meeting at 9:23 AM. Motion seconded by member Schneider. On a voice vote, motion carried.