



**Mount Pleasant Police Department
Police and Fire Commission
January 30, 2024
Meeting Minutes**

Commission Members Present: Susan Takata, Harvey DeYong, Jim Ivanoski, Willie Riley, Ron Molnar

Commission Member Excused: None.

Staff Present: Police Chief Matt Soens, Human Resources Director Mary Cole, and Deputy Director of Human Resources/Finance Heather Perez

- A. Call to order** – Meeting was called to order at 10:05 a.m. by Jim Ivanoski.

- B. Approval of meeting minutes from December 13, 2023.** – At 10:07 a.m., Ron Molnar motioned to approve minutes from December 13, 2023. Willie Riley seconded the motion. Motion carried 5-0.

- C. Introduction to the Human Resources Team.** – Human Resources Director Mary Cole introduced herself. Deputy Director of Human Resources/Finance Heather Perez introduced herself.

- D. Retirement of Mount Pleasant Police Chief Matthew Soens.** – Chief Soens explained his decision to retire on May 10th, 2024.

- E. Review current Police Chief Job Description.** – Human Resources Director Cole discussed the job description. Jim Ivanoski confirmed that the Police Chief will be a liaison between the Village of Mount Pleasant and the Police and Fire Commission.

- F. Discussion and possible action to determine hiring process for the selection of a new Mount Pleasant Police Chief** – Human Resources Director Cole inquired about the previous hiring process for the Police Chief. The commission explained the process and concluded to proceed similar to the hiring process from 2017. The commission would like to send out the RFP and have it due in 21 days. The commission will review all of the responses from the RFP the following week after the due date. The commission would like all candidates to be focused in Wisconsin/Midwest area, not a nationwide search.
- G. Adjourn** – At 10:43 a.m., Ron Molnar motioned to adjourn. Susan Takata seconded the motion. Motion carried 5-0.