



**Mount Pleasant Police Department  
Police and Fire Commission  
March 19, 2024  
Meeting Minutes**

**A. Call to order** – Meeting was called to order at 10:00 a.m. by Jim Ivanoski.

**B. Roll Call**

**Commission Members Present:** Jim Ivanoski, Ron Molnar, Willie Riley, Susan Takata, and Harvey DeYong.

**Commission Member Excused:** None.

**Staff Present:** Finance Director/Deputy Administrator Tami Simons and Human Resources Director Mary Cole.

**C. Approval of meeting minutes from February 29, 2024** – At 10:00 a.m., Ron Molnar made a motion to approve the minutes from February 29, 2024. Willie Riley seconded the motion. Motion carried 5-0.

**D. Old Business** – None.

**E. New Business**

a. Introduction to consultants from McGrath Human Resources Group

Human Resources Director Mary Cole introduced Ron Moser from McGrath Human Resources Group. Ron Moser was present via Zoom.

Ron Moser discussed the Organization Chart for the Police Department and the current job description for the Police Chief.

- b. Discussion of Police Chief recruitment process and development of project plan

Ron Moser asked the Commission for direction on search parameters and recruitment efforts.

It was the consensus of the Commission members to focus on a regional recruitment.

The Commission discussed next steps, development of interview questions, application deadline, application review, and assessment center.

The Commission selected a deadline of April 19, 2024 for applications.

The Commission selected April 23, 2024 as a tentative meeting date to review applications.

The Commission selected May 9, 2024 as the tentative date for the assessment center.

**F. Closed Session** – Police and Fire Commission didn't convene into Closed Session.

- a. Discussion/possible motion to convene into closed session per WI §19.85(1)(c) to consider employment, promotion, compensation, performance evaluation over which this governmental body has jurisdiction or exercises responsibility and WI §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session; specifically to discuss the assessment center tests and desired characteristics for the future Mount Pleasant Chief of Police.
- b. Reconvene into open session to consider any motions on any of the matters discussed under closed session listed above.

**G. Adjourn** – At 10:42 a.m., Susan Takata made a motion to adjourn. Ron Molnar seconded the motion. Motion carried 5-0.