



**Mount Pleasant Police Department
Police and Fire Commission
May 9, 2024
Meeting Minutes**

A. Call to order – Meeting was called to order at 9:40 a.m. by Susan Takata.

B. Roll Call

Commission Members Present: Willie Riley (excused at 5:00 p.m.), Harvey DeYong (arrived at 5:15 p.m.), Roberta Schmidt, Susan Takata, and Jim Ivanosk (arrived at 12:00 p.m.).

Staff Present: Finance Director/Deputy Administrator Tami Simons, Human Resources Director Mary Cole, and Deputy Director of Human Resources/Finance Heather Perez.

McGrath Human Resources Group Consultants Present: Ron Moser, Malayna Halvorson-Maes, Wendy Stelter, and Erman Blevins.

C. Approval of meeting minutes from April 23, 2024 – No action taken.

D. Old Business – None.

E. Closed Session

- a. At 9:41 a.m. Willie Riley made a motion to convene into closed session per WI §19.85(1)(c) to consider employment, promotion, compensation, performance evaluation data of any public employee over which this governmental body has jurisdiction or exercises responsibility; specifically for conducting an assessment center & interviews with candidates for the position of Mount Pleasant Chief of Police, discussion of results, and discussion pertaining to the appointment an Interim Fire Chief for South Shore Fire Department. Roberta Schmidt seconded the motion. Motion carried. 3-0.

At 6:54 p.m., Harvey DeYong made a motion to convene into open session. Susan Takata seconded the motion. Motion carried 4-0.

At 6:54 p.m. Roberta Schmidt made a motion to appoint Joseph Knitter as Interim Fire Chief for South Shore Fire Department. Harvey DeYong seconded the motion. Motion carried 4-0.

F. New Business

- a. Discussion and possible action to determine recruitment process for the selection of new South Shore Fire Department Chief.

The consensus of the Commission was to obtain Request for Proposals for the recruitment process. Discussion will continue at the next Commission meeting.

The next meeting is scheduled for Monday, May 13, 2024.

- G. Adjourn** – At 7:08 p.m., Harvey DeYong made a motion to adjourn. Susan Takata seconded the motion. Motion carried 4-0.