



UTILITIES COMMISSION MEETING MINUTES

September 26, 2024 at 8:30 AM

Village Hall, Community Room 2

8811 Campus Drive, Mount Pleasant, WI 53406

Staff Present: Public Works Director | Village Engineer Tony Beyer, Public Works Superintendent Robert Bowers, Deputy Director of Public Works Linsey Weber, Engineering Technician Theresa Alvarez, Executive Assistant Whitney Hanson

A. CALL TO ORDER

Chairperson Taivalkoski called the meeting to order at 8:30 AM.

B. ROLL CALL

Executive Assistant Hanson performed the roll call. Chairperson Taivalkoski, Trustee Anastasio, Trustee Washburn, Commissioner Pucely and Commissioner Kryger were present.

C. PUBLIC COMMENT

- Angela Contreras (2721 Cozy Acres Rd.) would like update on the findings of the Cozy Acres project. She stated that there have been no back-ups since the completion of the project.

D. MEETING MINUTES

1. Meeting of July 25, 2024

Motion by Commissioner Kryger to approve the minutes of July 25, 2024 as presented. Motion seconded by Trustee Anastasio. On voice vote, motion carried. Commissioner Pucely abstained.

E. OLD BUSINESS

1. Sanitary Sewer Utility

a. None

2. Storm Water Utility

a. None

F. NEW BUSINESS

1. Sanitary Sewer Utility

a. Discussion & Possible Action – Recommendation for Award of Contract: Lift Station Permanent Generator Installation

Staff received (5) bids for the project that were all below the engineer’s estimate. Motion by Trustee Anastasio to recommend that the Village Board award the contract for the 2025 Lift Station Standby Power Improvements Project to the low bidder, NEXT Electric, LLC for the amount of \$942,625.00. Motion seconded by Commissioner Pucely. On a voice vote, motion carried.

a. Discussion & Possible Action – Recommendation to Adopt the 2025 Proposed Budget

Director Beyer provided the Commission with an overview of the proposed 2025 Budget for the sanitary sewer utility. The Commission would like more clarification on the capitalization. Motion by Trustee Washburn to recommend that Village Board adopt the 2025 proposed budget as presented. Motion seconded by Trustee Anastasio. On a voice vote, motion carried.

2. Storm Water Drainage Utility

a. Discussion & Possible Action - Recommendation to Adopt the 2025 Proposed Budget

Director Beyer provided the Commission with an overview of the proposed 2025 Budget for the storm water drainage utility. Motion by Trustee Anastasio to recommend that the Village Board adopt the 2024 budget as presented. Motion seconded by Trustee Washburn. On a voice vote, motion carried.

G. STAFF REPORTS

1. Tony Beyer, Director of Public Works | Village Engineer

a. Deerfield Storm Sewer Relay Re-bid

This project was bid out earlier this year and bids came in above the engineer's estimate. It is being rebid with the hope to receive more bid and at a lower cost.

b. 2023 CMAR

The Commission was provided with the annual report that is submitted to the DNR.

2. Linsey Weber, Deputy Director of Public Works

a. None

3. Robert Bowers, Public Works Superintendent

a. Sorenson Creek Notification Letter

The Commission was provided with a copy of the letter sent to residents in the Sorenson Creek area.

There have been issues with erosion and flooding due to waste and debris being dumped in the creek.

H. ADJOURN

Chairperson Taivalkoski adjourned the meeting at 9:25 AM.