



PUBLIC WORKS COMMITTEE MEETING MINUTES

May 8, 2025 at 8:30AM

Village Hall, Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

Staff Present: Director of Public Works | Village Engineer Tony Beyer, Public Works Superintendent Robert Bowers, Deputy Director Linsey Weber, Engineering Technician Theresa Alvarez, Executive Assistant – Public Works Whitney Hanson

A. CALL TO ORDER

Trustee Karas called the meeting to order at 8:30am.

B. ROLL CALL

Executive Assistant Hanson performed the roll call. Trustee Karas, Committee Member Risler and Committee Member Schneider were all present. Trustee Anastasio was excused.

C. PUBLIC COMMENT

None

D. MEETING MINUTES

1. Meeting of April 10, 2025

Motion by Member Schneider to approve the April 10, 2025 meeting minutes as presented. Motion seconded by Member Risler. On a voice vote, motion carried.

E. OLD BUSINESS

1. Discussion & Possible Action – LED Stop Sign Installation at Elwood Dr & Regency Hills Dr

The Department of Public Works recently installed a new flashing stop sign at Regency Hills Dr. and Elwood Dr. Flags were added to the stop sign on Elwood Dr. & Regency Hills Dr. to make the sign more visible and Staff does not believe a flashing sign is needed. Gail and Richard Peltier (5907 Regency Hills Dr.) expressed concerns with the new flashing sign potentially being blocked by tree growth due to sign being installed further in the right of way. They would also like staff to look into installing a quieter mumble strip in the neighborhood. Superintendent Bowers stated that the DPW staff could trim the tree if needed.

F. NEW BUSINESS

1. Recommendation for Award of Contract – Police Department Storage Building

Director Beyer informed the Committee that the Police Department is in need of a new storage building. The Village received three bids which were all over the architects estimate. Staff does not believe this project would be rebid as the cost could come in even higher. Motion by Member Risler to recommend that the Village Board award the contract for the PD Storage Building Department to the lowest bidder, Absolute Construction, Inc. for the amount of \$540,600 as presented. Motion seconded by Member Schneider. On a voice vote, motion carried.

2. Recommendations for Adoption – Traffic Sign Installation Policy

The Committee was provided with a draft Traffic Sign Installation Policy. Currently there is no policy in place for sign installation throughout the Village. The policy is heavily geared towards stop signs but does cover other types of signage. The Committee would like the policy amended to reflect the verbiage that is referenced from the FHWA Manual and not have to go to the manual itself.

G. STAFF REPORTS

1. Tony Beyer, Director of Public Works/Village Engineer

a. None

2. Linsey Weber, Deputy Director of Public Works

a. None

3. Robert Bowers, Public Works Superintendent

a. None

H. ADJOURN

Motion by Member Risler to adjourn the meeting at 8:57 AM. Motion seconded by Member Schneider. On a voice vote, motion carried.