



Harvey DeYong, Commissioner
James Ivanoski, Commissioner
Roberta Schmidt, Commissioner
Thomas Prochaska, Commissioner
Susan Takata, Commissioner

POLICE AND FIRE COMMISSION AGENDA

July 31, 2025

9:00 AM

Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF JULY 10, 2025 MEETING MINUTES

D. CONSIDERATION OF OLD BUSINESS

E. CONSIDERATION OF NEW BUSINESS

1. Matter of Report for South Shore Fire Department-Chief Hoffman
2. Matter of Report for Mount Pleasant Police Chief-Robert Botsch
3. Discussion / possible motion to nullify Fire Department Eligibility List 2025-01
4. Discussion / possible motion to establish Fire Department Eligibility List 2025-02
5. Discussion / possible motion to promote Firefighter/Paramedic Eric Smith to the position of Lieutenant
6. Discussion / possible motion to promote Firefighter/Paramedic Zachary Miller to the position of Lieutenant
7. Fire Chief Recruitment Update

F. ADJOURN

Requests for persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Administrator or Village Clerk's Office at (262) 664-7800 with as much advance notice as possible.

Notice is hereby given that a quorum of the Village Board may be present at a meeting of the Police and Fire Commission on this day to gather information about all items that appear on this agenda, a subject over which they have decision-making responsibility. This constitutes a meeting of the Village Board pursuant to Sate ex rel. Badke v. Greendale Village BD., 173 Wis.2D 553, 494, N. W.2d 408 (1993), and must be noticed as such although the Village Board will not take any formal action.

Posted: Friday July 25, 2025 at 10:00 AM



Mount Pleasant Police Department and Fire Meeting Minutes

June 26, 2025

Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

Staff Present: Fire Chief Joseph Hoffman, Administrator Tami Simons, Human Resources Director Mary Cole, and Treasurer Brandi Baker were present.

A. CALL TO ORDER

Commissioner Ivanoski called the meeting to order at 9:00 am.

B. ROLL CALL

B. Baker performed roll call. Commissioner Thomas Prochaska, Commissioner Schmidt, Commissioner Takata, and Commissioner James Ivanoski were in attendance. Commissioner Harvey DeYong was excused.

C. APPROVAL OF JUNE 26, 2025 MEETING MINUTES

Motion by Commissioner Takata to approve the minutes of the June 26, 2025 meeting with corrections. Motion seconded by Commissioner Schmidt. On voice vote, motion carried 4-0.

D. CONSIDERATION OF OLD BUSINESS

None.

E. CONSIDERATION OF NEW BUSINESS

1. Matter of Report for South Shore Fire Department-Chief Hoffman-None.

2. Matter of Report for Mount Pleasant Police Chief-Robert Botsch

M. Cole reported for the Mount Pleasant Police Department that they received a resignation; the officer will be taking a position with the Racine Unified School Districts. Interviews to fill the vacancy will be held at the August meetings.

3. Discussion and possible action to determine recruitment process for the selection of a new South Shore Fire Department Chief

T. Simons led the discussion regarding the recruitment process for the selection of a new South Shore Fire Department Chief. She discussed some possible ideas but reminded the Commissioners that this will be their determination and the staff will assist. Staff recommendation would be to appoint an interim and to stay with McMahon to conduct the recruitment process as they are familiar with the department. Commissioner Prochaska inquired about issues that arose with McMahon last recruitment process and why the Commission decided to contract with them.

Commissioner Ivanoski agreed with the suggestion to use McMahon, but would like to use a new list and anyone can reapply.

M. Cole discussed that the Advertisement would be updated and can be sent to the Commissioners for review. This advertisement would be open for one month and discussed a tentative schedule.

Commissioners would like to review the advertisement via email.

Commissioner Takata discussed the Assessment schedule and the feedback that was given last time.

F. CLOSED SESSION

1. Discussion/possible motion to convene into closed session per WI §19.85(1)(c) to consider employment, promotion, compensation, performance evaluation over which this governmental body has jurisdiction or exercises responsibility and WI §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session; specifically to discuss the desired characteristics for the future Fire Chief for South Shore Fire

Department, and discussion pertaining to the possible appointment of an Interim Fire Chief for South Shore Fire Department

Motion by Commissioner Prochaska to convene into closed session per WI §19.85(1)(c) to consider employment, promotion, compensation, performance evaluation over which this governmental body has jurisdiction or exercises responsibility and WI §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session; specifically to discuss the desired characteristics for the future Fire Chief for South Shore Fire Department, and discussion pertaining to the possible appointment of an Interim Fire Chief for South Shore Fire Department. Motion seconded by Commissioner Schmidt. ROLL CALL: Commissioner Prochaska-aye, Commissioner Schmidt-aye, Commissioner Takata-aye, Commissioner Ivanoski-aye. Motion carried 4-0.

2. Reconvene into open session to consider any motions on any of the matters discussed under closed session listed above

Motion by Commissioner Schmidt to reconvene into open session to consider any motions on any of the matters discussed under closed session listed above. Motion seconded by Commissioner Takata.

Motion by Commissioner Schmidt to appoint Dustin Ellis as Interim Fire Chief for the South Shore Fire Department effective August 2, 2025. Motion seconded by Commissioner Prochaska. On voice vote, motion carries 4-0.

G. ADJOURN

Motion by Commissioner Schmidt adjourn at 9:10 am. Motion seconded by Commissioner DeYong. On voice vote, motion carried. 4-0 vote.



SOUTH SHORE FIRE DEPARTMENT

3900 Old Green Bay Road - Mt Pleasant, WI 53403

Ph: 262-995-1200 Fax: 262-995-1208

July 28, 2025

Board of Police and Fire Commissioners
Village of Mount Pleasant
Mount Pleasant, WI 53406

Dear Commissioners,

I wish to inform the members of the Police and Fire Commission that Lieutenant / Paramedic Alexander Szewczyk has submitted a notice of resignation effective August 1, 2025.

This is being submitted to the Commission as a Matter of Report.

Respectfully submitted,

A handwritten signature in green ink, appearing to read "Joseph W. Hoffman".

Joseph W. Hoffman, Fire Chief
South Shore Fire Department



MOUNT PLEASANT POLICE DEPARTMENT
8811 Campus Drive • Mount Pleasant, Wisconsin 53406
(262) 884-0454 Phone • (262) 664-7901 Fax

Robert J. Botsch
Chief of Police

July 31, 2025

Board of Police and Fire Commissioners
Village of Mount Pleasant
8811 W. Campus Drive
Mount Pleasant, WI 53406

Dear Commissioners,

I wish to notify the Police and Fire Commission that Police Officer Daniel Neumann has resigned from the Mount Pleasant Police Department, effective July 23, 2025. Officer Neumann started with the department on May 10, 2018, completing seven (7) years of service with the department.

Respectfully submitted,

A handwritten signature in black ink that reads "Robert J. Botsch". The signature is written in a cursive style with a large "R" and "B".

Robert J. Botsch
Chief of Police
Mount Pleasant Police Department



SOUTH SHORE FIRE DEPARTMENT

3900 Old Green Bay Road - Mt Pleasant, WI 53403

Ph: 262-995-1200 Fax: 262-995-1208

July 28, 2025

Board of Police and Fire Commissioners
Village of Mount Pleasant, WI
Mount Pleasant, WI 53403

Dear Commissioners:

I hereby request the Commission to declare the Firefighter/ Paramedic Eligibility List 2025-01; be considered null and void. All candidates on the list have either been hired, withdrawn from the process or declined the opportunity for employment with South Shore Fire Department. Therefore, declaring the list null and void.

Respectfully Submitted,

A handwritten signature in green ink, appearing to read "Joseph W. Hoffman".

Joseph W. Hoffman, Fire Chief
South Shore Fire Department

Confirmed By:

_____, Chairperson
(James Ivanoski)



SOUTH SHORE FIRE DEPARTMENT

3900 Old Green Bay Road - Mt Pleasant, WI 53403

Ph: 262-995-1200 Fax: 262-995-1208

July 28, 2025

Board of Police and Fire Commissioners
Village of Mount Pleasant, WI
Mount Pleasant, WI 53403

Dear Commissioners:

I hereby wish to submit for the Commission the persons named on the list, below, have qualified in the testing process for the position of Firefighter/ Paramedic in the order in which their names appear. Therefore, the following list of names are recommended for placement on the Firefighter/ Paramedic Eligibility List 2025-02.

- | | |
|------------------|-----------|
| 1. Lee Schatzman | 89.50 pts |
| 2. John Perugini | 85.13 pts |
| 3. Edward Reidy | 83.25 pts |

Per the Mount Pleasant Police and Fire Commission Rules of Procedure (Adopted 6/12/25) Article 4.03(c) iii, candidates placed on the eligibility list are authorized for the Fire Chief to proceed with background investigation. Candidates who successfully complete the background investigation process will proceed to a provisional job offer subject to the conditions as determined by the Village.

Respectfully Submitted,

A handwritten signature in green ink, appearing to read "Joseph W. Hoffman".

Joseph W. Hoffman, Fire Chief
South Shore Fire Department

Confirmed By:

_____, Chairperson
(James Ivanoski)

Email: jhoffman@mtpleasantwi.gov

Phone: (262) 995-1200 • Fax: (262) 995-1208



SOUTH SHORE FIRE DEPARTMENT

3900 Old Green Bay Road - Mt Pleasant, WI 53403

Ph: 262-995-1200 Fax: 262-995-1208

July 28, 2025

Board of Police and Fire Commissioners
Village of Mount Pleasant, WI
Mount Pleasant, WI 53403

Dear Commissioners:

I wish to submit for Commission approval, the promotion of Firefighter/Paramedic Eric Smith to the position of Lieutenant/Paramedic, effective July 31, 2025.

An appointment to the regular position of Lieutenant/Paramedic will be subject to the completion of a twelve (12) month probationary period.

Respectfully Submitted,

A handwritten signature in green ink, appearing to read "Joseph W. Hoffman".

Joseph W. Hoffman, Fire Chief
South Shore Fire Department

Confirmed By:

_____, Chairperson
(James Ivanoski)



SOUTH SHORE FIRE DEPARTMENT

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Ph: 262-995-1200 Fax: 262-995-1208

July 28, 2025

Board of Police and Fire Commissioners
Village of Mount Pleasant, WI
Mount Pleasant, WI 53403

Dear Commissioners:

I wish to submit for Commission approval, the promotion of Firefighter/Paramedic Zachary Miller to the position of Lieutenant/Paramedic, effective August 2, 2025.

An appointment to the regular position of Lieutenant/Paramedic will be subject to the completion of a twelve (12) month probationary period.

Respectfully Submitted,

A handwritten signature in green ink, appearing to read "Joseph W. Hoffman".

Joseph W. Hoffman, Fire Chief
South Shore Fire Department

Confirmed By:

_____, Chairperson
(James Ivanoski)