



## PUBLIC WORKS COMMITTEE MEETING MINUTES

June 12, 2025 at 8:30AM

Village Hall, Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

---

**Staff Present:** Director of Public Works | Village Engineer Tony Beyer, Public Works Superintendent Robert Bowers, Deputy Director Linsey Weber, Engineering Technician Theresa Alvarez, Executive Assistant – Public Works Whitney Hanson

### A. CALL TO ORDER

Trustee Anastasio called the meeting to order at 8:30 AM.

### B. ROLL CALL

Executive Assistant Hanson performed the roll call. Trustee Anastasio, Committee Member Risler and Committee Member Schneider were all present. Trustee Karas was excused.

### C. PUBLIC COMMENT

None

### D. MEETING MINUTES

#### 1. Meeting of May 8, 2025

Motion by Member Schneider to approve the May 8, 2025 meeting minutes as presented. Motion seconded by Member Risler. On a voice vote, motion carried.

### E. OLD BUSINESS

#### 1. Recommendation for Adoption – Traffic Sign Installation Policy

Director Beyer provided the Committee with the draft Traffic Sign Installation Policy with changes discussed in the last meeting. Motion by Member Schneider to recommend that the Village Board adopt the Traffic Sign Installation Policy with modification as discussed. Motion seconded by Member Risler. On a voice vote, motion carried.

### F. NEW BUSINESS

#### 1. Discussion & Possible Action - Modification of the Culvert Permit

Superintendent Bowers informed the Committee of the needed revisions to the existing Culvert Permit. Staff would like to keep the \$200 inspection fee but remove the portion regarding the culverts being installed by the Village. Several neighboring municipalities do not install culverts. Motion by Member Risler to approve the revision of the culvert installation permit by removing the option for Village installation. Motion seconded by Member Schneider. On a voice vote, motion carried.

### G. STAFF REPORTS

#### 1. Tony Beyer, Director of Public Works/Village Engineer

a. None

#### 2. Linsey Weber, Deputy Director of Public Works

##### a. 2025 Paving Program Update

The Committee was provided with a map of the areas with paving being completed for 2025.

#### 3. Robert Bowers, Public Works Superintendent

a. None

### H. ADJOURN

Motion by Member Schneider to adjourn the meeting at 8:42 AM. Motion seconded by Member Risler. On a voice vote, motion carried.