



UTILITIES COMMISSION MEETING MINUTES

June 26, 2025 at 8:30 AM

Village Hall, Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

Staff Present: Director of Public Works | Village Engineer Tony Beyer, Public Works Superintendent Robert Bowers, Engineering Technician Theresa Alvarez and Executive Assistant Whitney Hanson

A. CALL TO ORDER

Trustee Washburn called the meeting to order at 8:30 AM.

B. ROLL CALL

Executive Assistant Hanson performed the roll call. Trustee Washburn, Trustee Anastasio, Commissioner Pucely, Commissioner Kryger and Commissioner Basil were present.

C. PUBLIC COMMENT

- None

D. MEETING MINUTES

1. Meeting of April 24, 2025

Motion by Commissioner Basil to approve the minutes of April 24, 2025 as presented. Motion seconded by Trustee Anastasio. On voice vote, motion carried.

E. OLD BUSINESS

1. Sanitary Sewer Utility

- a. None

2. Storm Water Utility

- a. None

F. NEW BUSINESS

1. Storm Water Utility

a. Discussion & Possible Action – WE Energies Request for Underground Distribution Easement

This property is owned by the drainage district and contains a large dry detention pond. WE Energies will be upgrading their electrical. Motion by Commissioner Kryger to approve the underground distribution easement requested by WE Energies on parcel ID #151-03-22-13-196-000 as presented. Motion seconded by Commissioner Pucely. On a voice vote, motion carried.

b. Discussion & Possible Action – Amendment to the Christina Estates Pond Maintenance Agreement Between The Village of Mt Pleasant & Christina Estates Property Owners

Trustee Washburn recused herself from voting on this item. Director Beyer informed the Commission that a wet detention pond be built to satisfy water quality requirements for the new development. The pond was built within a Village owned dry retention pond and the Village also discharges into this pond. Motion by Trustee Anastasio to direct staff and the Village Attorney to prepare an amendment to the agreement between the Mount Pleasant Storm Water Drainage Utility District and certain lot owners for the Christina Estates Addition #1 Wet Detention Basin to reflect cost sharing as outlined in the memorandum from RA Smith revised October 1, 2024 for the Christina Estates and surrounding area Win SLAMM analysis and recommend subsequent approval by the Village Board. Motion seconded by Commissioner Kryger. On a voice vote, motion carried.

c. Discussion & Possible Action – Hwy 20 Frontage Rd Box Culvert Replacement

Director Beyer informed the commission that this was included in the capital budget. Once design was being worked on an unknown culvert was found. Do not want to remove in case it is function so will need to be included in the design. Staff would like to bid the project early next year to add additional funding to the budget.

d. Acceptance of Public Storm Sewer

• **Villas at Coach Hills**

Trustee Washburn recused herself from voting on this item. The new public storm sewer has been inspected during installation and televised to meet Village standards. Motion by Commissioner Kryger to formally accept the new public storm sewer infrastructure for the Villas at Coach Hills. Motion seconded by Commissioner Pucely. On a voice vote, motion carried.

2. Sanitary Sewer Utility

a. Discussion & Possible Action – Summerset Sanitary Sewer Flow Analysis

The initial modeling of Summerset Dr sanitary sewer has been completed using meter data that was collected over the past year. The Commission was provided with several options to complete the project. This will be a capital item for 2025, with potential construction in 2026. Staff believes that Alternate 6, which is most expensive, or Alternate 3 would be the best options and would like to get cost estimates to complete.

b. Discussion & Possible Action—Resolution 1-2025—2024 CMAR Approval

The Commission was provided with the annual report that is submitted to the DNR. Motion by Trustee Anastasio to accept Resolution 1-2025 – 2024 CMAR report as presented. Motion seconded by Commissioner Kryger. On a voice vote, motion carried.

c. Acceptance of Public Sanitary Sewer

• **TID 7 / Spring Street**

• **Villas at Coach Hills**

The TID 7/Spring Street sanitary sewer does not need to be formally accepted as this is a Village project. Trustee Washburn recused herself from voting on the Villas at Coach Hills item. The new sanitary sewer has been inspected during installation and televised to meet Village standards. Motion by Commissioner Kryger to accept the Villas at Coach Hills public sanitary sewer. Motion seconded by Commissioner Pucely. On a voice vote, motion carried.

G. STAFF REPORTS

1. Tony Beyer, Director of Public Works | Village Engineer

a. Deerfield Drive Storm Sewer Relay

The project is substantially complete with the exception of punch list items regarding restoration. Change orders were submitted for the installation of trash racks to prevent safety issues.

2. Linsey Weber, Deputy Director of Public Works

a. None

3. Robert Bowers, Public Works Superintendent

a. Lift Station Permanent Generator Project Update

All of the generator pads have been installed along with conduit. Staff is still working with the gas company and once complete, installation will start. The South Lakeshore lift station will be up and running first.

H. ADJOURN

Trustee Washburn adjourned the meeting at 9:40 AM.