



Mount Pleasant Police Department and Fire Meeting Minutes

July 10, 2025

Community Room 1

8811 Campus Drive, Mount Pleasant, WI 53406

Staff Present: Fire Chief Joseph Hoffman, Administrator Tami Simons, Human Resources Director Mary Cole, and Treasurer Brandi Baker were present.

A. CALL TO ORDER

Commissioner Ivanoski called the meeting to order at 9:00 am.

B. ROLL CALL

B. Baker performed roll call. Commissioner Thomas Prochaska, Commissioner Schmidt, Commissioner Takata, and Commissioner James Ivanoski were in attendance. Commissioner Harvey DeYong was excused.

C. APPROVAL OF JUNE 26, 2025 MEETING MINUTES

Motion by Commissioner Takata to approve the minutes of the June 26, 2025 meeting with corrections. Motion seconded by Commissioner Schmidt. On voice vote, motion carried 4-0.

D. CONSIDERATION OF OLD BUSINESS

None.

E. CONSIDERATION OF NEW BUSINESS

1. Matter of Report for South Shore Fire Department-Chief Hoffman-None.
2. Matter of Report for Mount Pleasant Police Chief-Robert Botsch

M. Cole reported for the Mount Pleasant Police Department that they received a resignation; the officer will be taking a position with the Racine Unified School Districts. Interviews to fill the vacancy will be held at the August meetings.

3. Discussion and possible action to determine recruitment process for the selection of a new South Shore Fire Department Chief

T. Simons led the discussion regarding the recruitment process for the selection of a new South Shore Fire Department Chief. She discussed some possible ideas but reminded the Commissioners that this will be their determination and the staff will assist. Staff recommendation would be to appoint an interim and to stay with McMahon to conduct the recruitment process as they are familiar with the department. Commissioner Prochaska inquired about issues that arose with McMahon last recruitment process and why the Commission decided to contract with them.

Commissioner Ivanoski agreed with the suggestion to use McMahon, but would like to use a new list and anyone can reapply.

M. Cole discussed that the advertisement would be updated and can be sent to the Commissioners for review. This advertisement would be open for one month and discussed a tentative schedule.

Commissioners would like to review the advertisement via email.

Commissioner Takata discussed the Assessment schedule and the feedback that was given last time.

F. CLOSED SESSION

1. Discussion/possible motion to convene into closed session per WI §19.85(1)(c) to consider employment, promotion, compensation, performance evaluation over which this governmental body has jurisdiction or exercises responsibility and WI §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session; specifically to discuss the desired characteristics for the future Fire Chief for South Shore Fire

Department, and discussion pertaining to the possible appointment of an Interim Fire Chief for South Shore Fire Department

Motion by Commissioner Prochaska to convene into closed session per WI §19.85(1)(c) to consider employment, promotion, compensation, performance evaluation over which this governmental body has jurisdiction or exercises responsibility and WI §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session; specifically to discuss the desired characteristics for the future Fire Chief for South Shore Fire Department, and discussion pertaining to the possible appointment of an Interim Fire Chief for South Shore Fire Department. Motion seconded by Commissioner Schmidt. ROLL CALL: Commissioner Prochaska-aye, Commissioner Schmidt-aye, Commissioner Takata-aye, Commissioner Ivanoski-aye. Motion carried 4-0.

2. Reconvene into open session to consider any motions on any of the matters discussed under closed session listed above

Motion by Commissioner Schmidt to reconvene into open session to consider any motions on any of the matters discussed under closed session listed above. Motion seconded by Commissioner Takata.

Motion by Commissioner Schmidt to appoint Dustin Ellis as Interim Fire Chief for the South Shore Fire Department effective August 2, 2025. Motion seconded by Commissioner Prochaska. On voice vote, motion carries 4-0.

G. ADJOURN

Motion by Commissioner Schmidt adjourn at 9:10 am. Motion seconded by Commissioner Takata. On voice vote, motion carried. 4-0 vote.

APPROVED