



Committee Members Present: Chairman John Johnson, Village of Mt. Pleasant Administrator Kurt Wahlen, Village of Sturtevant Administrator Mary Cole, Village of Mt. Pleasant Trustee Dave DeGroot and Lawrence (Bud) Eastman

Committee Members Excused: None

Village Board Members Present: John Hewitt Mt. Pleasant, Daryl Lynaugh – Village of Sturtevant

Staff Members to the Board: Chief Robert Stedman

Guests: Division Chief Mark Pierce

1. Meeting called to order at 4:00 p.m. by Chair John Johnson.

2. Approval of June 4, 2015 Minutes:

A motion was made by Mary Cole and seconded by David DeGroot to approve the minutes of the June 4, 2015 meeting. **Motion Passed Unanimously**

3. Operational Report: Chief Stedman referred to the Operational Report dated August 27, 2015 that was distributed to the Committee Members.

- a. Computer Record Management Issues – We are now able to complete fire and EMS reports on one software system with CAD interface beginning June 1st.
- b. The first ambulance to be remounted was taken to Foster Coach Sales, Inc. will be delivered this week. It did come in over cost due to the fact it was a 2001 model.
- c. Overtime to date for 2015 has been average. Although in the past few months we have had 3 members on Family Medical Leave and/or sick leave for various reasons.
- d. We have received 2016 budget instructions with CIP list due on June 30, 2015. The operating budget was due at the end of July. The Village is working on the budget, but the salaries and benefits need to be determined before the tentative budget can be finalized.
- e. We are still attempting to clean up the issue with vehicle titles and it has been a challenge.
- f. The SSFD used a vacant house in Sturtevant on Wisconsin Street for six days of very valuable training earlier this month. The house was owned by the Village of Sturtevant and they allowed us to use the house for training before it is razed.
- g. The following table reflects the number and percentage of calls per station for the year to date ending July 31, 2015.



| 2015 Annual Calls By Station Through July 31, 2015 | | |
|--|------|-------|
| #7 | 196 | 8.6% |
| #8 | 714 | 31.3% |
| #9 | 749 | 32.9% |
| #10 | 498 | 21.8% |
| Other | 45 | 2.0% |
| Mutual Aid | 78 | 3.4% |
| Total | 2280 | 100% |

4. 2016 Draft CIP Budget and Operating Budget – Chief Stedman informed the members that the operating budget has not been completed. The information to be used to determine the formula has not been received yet. In addition, the operating budget has not been completed due to still compiling the salaries and benefit costs. The proposed 2016 CIP budget was discussed with estimated total costs of \$368,000 to be shared between Mt. Pleasant and Sturtevant.

A motion was made by Bud Eastman and seconded by Dave DeGroot that the committee endorse the proposed 2016 CIP budget for the South Shore Fire Department. **Motion Passed Unanimously**

5. Public Comments & Discussion – Sturtevant Village Board member Daryl Lynaugh questioned Chief Stedman about the number of fire department personnel on duty at Station #9 each day and stated that some Village of Sturtevant Board members did not trust the SSFD that we were staffing Station #9 with six personnel daily. Chief Stedman stated the station has been staffed with six personnel daily, but it was an issue that we needed to discuss in the near future. Discussion followed, but no action was taken.

6. Next Meeting – The next meeting was previously scheduled for Thursday September 24, 2015 at the Village of Mt. Pleasant Village Hall at 4 PM.

7. Adjournment: A motion was made by Dave DeGroot and seconded by Mary Cole to adjourn.

Motion passed Unanimously Meeting adjourned at 4:48 p.m.